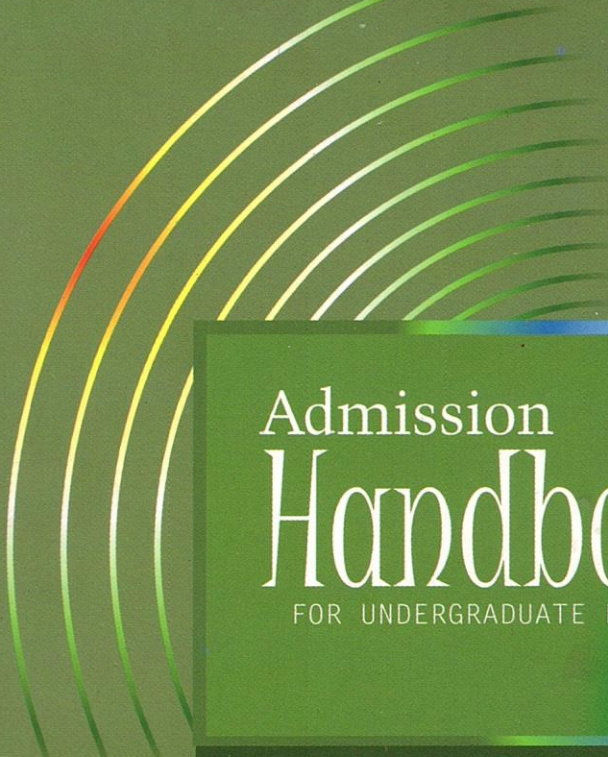




Admission Handbook

FOR UNDERGRADUATE PROGRAM

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الجامعة الإسلامية العالمية شيتاغونغ

INTERNATIONAL ISLAMIC UNIVERSITY CHITTAGONG

2002

Foreword



This Handbook is meant for students seeking admission to International Islamic University Chittagong during the academic year 2002-2003.

The Handbook provides all necessary information relating to IIUC academic programs, admission procedure, examination and grading system, students welfare, and cultural activities, and various other matters having bearing on students stay in the University.

International Islamic University Chittagong has a distinct character of its own. It has the avowed objective of imparting contemporary knowledge in consonance with Islamic epistemology and ethical values. This objective has been worked into the University Requirement Courses in order that it is made meaningful and effective.

Since its inception in 1995 the University has been consistently striving towards developing a non-political, student-friendly and stimulating environment. Alongside prescribed courses, special emphasis is laid on developing leadership qualities and communication skills in students so that they can cope successfully in their professional life.

We assure our students and their guardians that International Islamic University Chittagong shall spare no efforts to assist them in facing the challenges of the new era with competence and courage.

(PROFESSOR MOHAMMAD ALI)

Vice-Chancellor

Message



I am much delighted to write few words in the occasion of publishing the Admission Handbook, which provides all necessary information to the seekers of admission into different disciplines of International Islamic University Chittagong (IIUC) at its Permanent Campus of Kumira in addition to Chittagong and Dhaka Campus as usual.

Though International Islamic University Chittagong is a nascent institution of higher learning, which has not yet completed a decade, but it has been marked with a great acceptability to the nation as a whole. We are specially grateful to Almighty Allah (SWT) that He has enabled us to start our academic activities at the Permanent Campus of IIUC from Autumn 2002 i.e. within 7 years of the commencement of its first academic activities.

Among many other characteristics of International Islamic University Chittagong, which have given it a difference, is its very nature of integrated education system, which combines in all its programs compulsory religious and moral education with core courses and courses of specialization. It provides separate campus with safe and secure environment for girls students. It considers education with a holistic viewpoint, where both the curricular and co-curricular activities are given the same importance and proper weightage.

One of the most striking characteristics of IIUC is that it offers world class education within affordable charges and it provides financial assistance to those poor but meritorious students, who are unable to carry the burden of their educational expenses. It offers scholarship for the students who are found Islamically ideal and morally high ranking. It introduces a continuous evaluation system for the students and a program for Teaching Efficiency Rating (TER) to improve the professionalism of its Academic Staff Members.

The objective of IIUC is not only to produce a competent generation for the nation in particular but also to provide a group of educated youths with academic excellence and moral height for the Ummah as a whole, to address the challenges of new millennium with courage and confidence in global context.

I do hope, time will prove that those who have opted for pursuing their tertiary education in any discipline offered by IIUC will find in themselves an ability, eligibility and eagerness to materialize this noble objective.

May Allah, the Almighty give us the best of Tawfique.

(Prof. Dr. Abu Bakr Rafique Ahmad)

Pro Vice-Chancellor

Introduction



Al-hamdulillah, praise be to Al-mighty Allah SWT who has enable us to present this Admission Handbook for the enthusiastic enrolling students for pursuing their studies at the International Islamic University Chittagong (IIUC).

It is worthy to note that IIUC strives to introduce an integrated approach of knowledge with a view to produce a balanced and well-equipped person ready to face the challenges of the contemporary world. Since, this institution is following the curricula of the world standard, therefore, our graduates are able to absorb in the competitive job markets which is seems to be very encouraging.

As per records, we have been getting more and more applicants for enrolling in the each new semester, therefore, students are purely selected through an organized admission test both in written and viva voce. It is expected that each and every applicant for admission should know the basic information about the University in general and the admission procedure in particular. This Admission Handbook is prepared in such a way that it will provide the necessary knowledge for the seekers of admission into the different programs of studies in IIUC.

I, on behalf of the Academic Affairs Division, cordially welcome and invite the interested applicants for admission especially in the academic year 2002-2003. If the applicants would like to have additional information, please feel free to contact our office in Chittagong and Dhaka.

Thank you, Wassalam.

(MD. SOLAIMAN MIAH)

Director
Academic Affairs Division

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ACADEMIC AFFAIRS DIVISION

1. Academic Affairs Division:

The Academic Affairs Division (ACAD) is largely responsible and involved in planning, implementing and monitoring academic activities. The ACAD is fragmented into various units each having specific area of responsibility.

The **Admission Unit** selects, screens and evaluates qualified applicants, in cooperation with the respective departments, for admission to various programs of study. It administers admission tests and functions as secretariat to the University Board of Admission.

The **Registration Unit** conducts the course registration and other relevant exercises and is responsible for the schedule of academic activities for all departments throughout the semester.

The **Examination Unit** coordinates, conducts and supervises Semester Final Examinations, processes and issues examination results, facilitates appeal for rechecking of answer scripts, coordinates the verification of students academic records for graduation and functions as secretariat to the University Board of Examination.

The **Information Unit** is responsible for information and publication of materials pertaining to Academic Affairs Division. It also helps in the promotional activities.

2. Programs of Study:

The International Islamic University Chittagong has been expanding its academic programs at the Bachelor and Master level under the different faculties and departments. At present, the University's academic programs as follows:

Faculty	Degree Offers
Shari'ah and Islamic Studies	Bachelor of Arts(Hons.) in Qur'anic Sciences and Islamic Studies Bachelor of Arts(Hons.) in Da'wah and Islamic Studies Master of Arts in Qur'anic Sciences and Islamic Studies
Modern Sciences	Bachelor of Science in Computer Science and Engineering Bachelor of Science in Computer and Communication Engineering Diploma in Computer Science
Administrative Sciences	Bachelor of Business Administration (BBA) Master of Business Administration (Executive MBA) Master of Business Administration (Full-time MBA)
Arts & Humanities	Bachelor of Arts (Hons.) in English Language and Literature
	Diploma in Arabic Language Senior Certificate Course in Arabic Language Junior Certificate Course in Arabic Language Elementary Course in Arabic Language

3. Admission & Other Requirements:

Admission at IIUC is purely on the basis of merit. Furthermore, admission to the available programs depends on the type and level of the program that a candidate wishes to pursue.

3.1 The general academic qualifications for admission to Bachelor Programs are:

- ♦ At least second division in SSC/ Dakhil, HSC/ Alim or Equivalent Examination or 'O' Level in five subjects and 'A' Level in two major subjects with minimum 'C' grade in each.
- ♦ Students with Two Year Bachelor's degree from recognized Universities or Fasil/ Kamil degree from Bangladesh Madrasa Education Board (BMEB) can also apply for Bachelor Program.

3.2 Specific Admission Requirements:

Students must also have the following prerequisites:

- ◆ Science with Physics and Mathematics in HSC/Alim or 'A' Level for admission to Computer Science & Engineering and Computer & Communication Engineering.
- ◆ Science / Commerce / Arts in HSC/Alim or 'A' Level for admission to BBA (with mathematics preferable) and for admission to English Language & Literature (with fair knowledge in English preferable).
- ◆ Dakhil & Alim or higher degree from BMEB for admission to the programs under the Faculty of Shari'ah & Islamic Studies (with fair knowledge in Arabic preferable)..

3.2 Language Requirements:

English & Arabic are the two primary languages used as the medium of instruction in the University depending on the specific program of study. Fair knowledge in English is required for courses under the Faculty of Modern Sciences, Administrative Sciences and Arts & Humanities. Fair knowledge in Arabic is required for the courses under the Faculty of Shari'ah & Islamic Studies.

■ **English Proficiency Test (EPT):** The English Proficiency Test is a must for all newly admitted students of the Faculty of Modern Sciences, Administrative Sciences and Arts & Humanities. Generally the EPT is held after the completion of admission procedure. Any student who can not pass in the EPT with minimum grade 'C-', he/she has to study Foundation English Courses (FEC) for **one semester** under the Department of English Language and Literature. The FEC semester will be shown in the transcript as Zero Semester and with '0' credit. Without passing the EPT, no fresher is allowed to register the departmental courses.

It should be noted that if any student is found **scoring with Average Grade of 'A' in the FEC** will be **entitled to earn the credits of UREL - 1103 (Advanced English)** for which no tuition fees will be charged.

■ **Arabic Proficiency Test (APT)** is also must for all newly admitted students to the Faculty of Shari'ah & Islamic Studies. Each of the students under this Faculty must pass this test (APT) in the same way of EPT, otherwise, one has to study the Remedial Arabic Language Courses.

3.3 Other Requirements:

Admission to IIUC is always through a competitive Admission Tests (written and oral). All applicants are required to undergo the process to qualify for admission into the different programs of study. However, sound health, good character and financial capability to carry on the entire program are also taken into consideration.

4. Application Procedures:

Application forms can be obtained directly (during the office hour) from the Academic Affairs Division by paying Tk. 350/- or by post by sending Tk. 370/- in bank draft payable to International Islamic University Chittagong and sending a self addressed envelop.

Enrollment is twice a year for the Bachelor's Program:

Semester	Application Period	Admission Test
Autumn Semester (September-February)	July	August
Spring Semester (March-August)	February	March

Application forms are to be submitted with certified copies of academic certificates and transcripts / marks sheets or other academic records to the Academic Affairs Division by the end of July for enrollment in Autumn Semester and by the end of January for enrollment in Spring Semester.

4.1 Academic Calendar:

IIUC follows the semester system in its academic year. There are two regular semesters, in an academic calendar consisting of 14 weeks lecture period followed by semester final examination. Normally, the Autumn Semester commences in September and the Spring Semester commences in March.

4.2 Registration for Admission:

All selected candidates are required to complete the registration for admission procedure within the stipulated period for the specific semester that they want to enroll. Students who have been issued an offer of admission may apply to defer the registration for a maximum of one academic year (i.e. 2 semesters). The period of deferment will not be included in the total duration of their studies.

4.3 Duration of Studies:

A Bachelor Program normally takes four academic years (i.e. 8 semesters) to complete. However, by registering larger number of courses in regular semesters, students may also be able to complete their studies within a shorter period of time and therefore they may graduate earlier. However, at least three academic years (i.e. 6 semesters) of regular studentship is required for graduation. And the maximum period within which a student may be allowed to complete a Bachelor Program in the University is six academic years (i.e. 12 Semesters).

5. Student Services:

5.1 Student Identification Card:

All students are issued **Digital Student Identification Card** known as Martic Card upon admission to the University. This card allows the students to gain access to the University facilities such as the use of Library, Computer Lab, Physics & Electronics Lab and other academic services. However, to be able to use these facilities students must carry this card at all time on campus. This Matric Card remains the property of the University and is not transferable. Therefore, this card must be presented at the request of any authorized University official and must be returned to the Academic Affairs Division upon graduation or when enrollment in the University is discontinued.

5.2 Laboratory Facilities for Male & Female Students:

University provides adequate laboratory facilities for the students in getting practical exposure in their respective field of study. At present there are **seven Computer Labs** (with more than 200 PCs) and adequate number of Hardware, Electrical & Electronics, Internet, Physics and Networking Laboratories are available for the students.

5.4 Scholarship and Financial Assistance:

IIUC offers a generous scope of the financial assistance and scholarship facilities to its students. The students who obtained position from 1st to 10th in the merit list of H.S.C /Alim or equivalent in Board Examination will be eligible for full tuition fee waiver. Besides, financial assistance and scholarships are available for the meritorious and poor students. The deserving students are advised to contact the Students Affairs Division (STAD) for detail information in this regard.

5.5 Hostel Facilities:

IIUC is maintaining temporarily two hostels for male students located at Chandgoan R/A and one hostel for female students at Katalgonj for the students of the City Campus. Besides, IIUC has built two well furnished hostels at its Permanent Campus, Kumira for accommodating over 400 students. Interested students are advised to contact the Students Affairs Division (STAD) for detail information to avail this facility.

5.6 Students' Service Centre:

IIUC has one service center at the City Campus for students having facilities of photocopying, lamination, spiral binding, computer composing, telephone and E-mail browsing at a reasonable price.

6. Academic System:

6.1 The Credit Hour System at IIUC:

To make the academic system at international standard, IIUC follows **Open Credit Hour System (OCHS)** based on a quantified curriculum, whereby a certain number of credit hours is assigned to each course. Students are required to successfully complete the total number of credit hours stipulated in the program requirements in order to graduate. The number of credit hours assigned to each course denotes the academic load that a student carries while registering for that course. Therefore, a course that carries three credit hours normally has three contact hour per week. However, there are courses, which do not tally with the contact hours or for which no credit hours have been assigned. Such courses are normally not part of the main curriculum of the department, but of the University Requirement Courses (URC) such as language courses etc.

6.2 Grading System:

IIUC follows the Grading System for evaluating the Academic Performance of the students as given below:

Marks	Letter Grades	Grade Points	Remarks
90 -100	A +	4.00	Excellent
85 - 89	A	3.75	
80 - 84	A-	3.50	
75 - 79	B +	3.25	
70 - 74	B	3.00	
65 - 69	B-	2.75	
60 - 64	C +	2.50	
55 - 59	C	2.25	
50 - 54	C-	2.00	
45 - 49	D	1.70	Redeemable
00 - 44	F	0.00	Fail

6.3 Grade Point Average (GPA):

Two kinds of grade point averages are used in the IIUC grading system. The **Grade Point Average (GPA)** is computed by dividing the total grade points earned by the number of credit hours attempted in a given semester. The **Cumulative Grade Point Average (CGPA)** is computed by dividing the total grade points earned by the total number of credit hours attempted at the University up to that point of time.

Grades obtained do not just reflect their performance in the semester final examination but are also based on a number of assignments, quizzes, class tests, case study and mid term examination etc. are conducted throughout the semester.

7. Academic Policies and Procedures:

7.1 Course Registration:

All students are required to register for courses by filling in the prescribed form (available at ACAD) in each semester until they have fulfilled all graduation requirements. Besides, without registration credits will not be counted. The date and time of registration are provided in the Academic Calendar issued by the Academic Affairs Division. It is expected that all students should complete their registration within the scheduled given. However, those who are unable to register within the scheduled time must inform in written to explain the reasons for delay. If the competent authority approves the application, then a special arrangement may be made. *It should be noted that course registration form would not be accepted by ACAD unless the student gets the clearance by the authorized signatory of the ACFD.*

A late registration with fine may be imposed after the prescribed schedule (but before the deadline) as decided by the authority.

If any student fails to complete the course registration within the deadline then he/she shall be considered as deregistered student for that particular semester and consequently he/she shall be barred from attending any class or examination.

7.2 Academic Advising System and Workload:

Under the **Academic Advising System** every student is assigned an academic advisor by the respective department. It aims at creating an opportunity for closer interactions between the faculty members and the students for supervising student's academic planning, performance and progress. They may also seek help from their advisors in planning their semester workload, registering courses and other academic activities.

Minimum workload for a regular semester is **12** credit hours or its equivalent and **maximum** load is up to **24** credit hours. Since IIUC is following the **Open Credit Hour System**, the student may register the expected number of credits with the recommendation of his/her respective academic advisor and the approval of the Head of the Department or the Dean of the Faculty or the Pro-V.C (Academic) as the case may be.

Advisable Semester Workload under Open Credit Hour System (OCHS) based on GPA / CGPA is given below:

Range of GPA/ CGPA	Maximum Load Allowed
3.75 - 4.00	24 Cr. Hrs.
3.50 - 3.74	20-22 Cr. Hrs.
2.75 - 3.49	18-20 Cr. Hrs.
2.25 - 2.74	15-18 Cr. Hrs.
2.00 - 2.24	12-15 Cr. Hrs.
1.70 - 1.99	12 Cr. Hrs.
Below 1.70 or Repeat Case (Due to very poor performance)	12 Cr. Hrs. Only

7.3 Adding and Dropping of Courses:

Students may add course/s to, or drop course/s from the courses that they have already registered. Dropped courses mean cancellation of the registration of the course in question, whereas added courses are considered registered. To add and drop of course/s an application must be made in prescribed form available at the ACAD, within the declared schedule with recommendation of the academic advisor and the approval of the department. The total number of credit hours after add and drop exercise must be in adherence with the academic workload policies mentioned above.

7.4 Withdrawal from Courses:

Students may apply for withdrawal of a course that they have already registered for. The withdrawal exercise may be done immediate after the Mid Term Examination.(normally 10th week of the relevant semester). The total number of credit hours after withdrawal must not fall below the minimum workload (i.e. 12 credit hours) as specified above. To withdraw from a course an application must be made in prescribed form available in the ACAD, within the declared schedule with recommendation of the academic advisor, course teacher and the approval of the department. A grade "W" is assigned to a course that has been withdrawn.

7.5 Criteria for Repeat Courses:

- ◆ For 'D' or 'F' Grade holder the course **must be repeated** within the next 3 consecutive semesters. Pre-requisite courses should be repeated on priority basis.
- ◆ The improved grade will be computed in the final transcript and the previous grade/s (i.e. D or F) will be marked with 'R' grade (as retake the course) which has no effect on GPA or CGPA.
- ◆ If any student earns 'C'- or above grade for any course **he / she would not be allowed to repeat.**

7.6 Class Attendance Requirement:

Students are required to attend all lectures, tutorials, seminars, lab works etc. of courses that they have registered for. Normally 80% attendance is required to allow a student to take the semester final examination.

7.7 Leave of Absence:

A student who requires to spend a period of time away from the University may apply for a leave of absence. In order to obtain such consideration a student must submit an application to the Pro-V.C (Academic) through the Advisor and the Head of the department concerned, stating valid ground for the purpose and length of leave desired (*maximum two semesters*). No fees will be imposed during such leave. The right to use University facilities, however, is suspended while the leave is in effect. *A student who is suffering from a prolonged illness may request for a further period of his leave of absence on medical ground by writing to the ACAD through the Head of the department. To qualify for such an extension student must submit a comprehensive medical report along with the application.*

If any student, found absent or unregistered without having permission for a whole semester, he/she has to bear the semester fee for the respective semester to continue his/her study. However, if any student, found absent or unregistered without permission for more than two consecutive semesters, he/she will be considered as discontinued student. If such students wish to continue the study, an appeal may be made to the authority through proper channel for re-admission. The decision on the appeal for re-admission will be taken by the competent authority.

7.8 Transfer of Credits/ Exemptions:

Students who have completed certain undergraduate course requirements and earned credits for that from other recognized institutions or universities or departments may apply for credit transfer, provided that they are similar and equivalent to the corresponding courses at IIUC. The relevant committee of the IIUC will determine the equivalence of the courses. The maximum credit transfer allowed is 50% of the total credits required for graduation. Students who wish to apply for credit transfer must do before the commencement of a semester. Necessary documents to support their application must also be provided.

8. Academic Performance and Responsibilities of Students:

8.1 Academic Performance:

All students are required to maintain a CGPA of 2.0 and above to remain on acceptable academic standing. A student who obtains a CGPA below 2.0 will be considered on probation status. A student on probation will not be allowed to carry more than 12 credit hours in the subsequent semester. A student who gets on probation status for 3 (three) consecutive semesters and if the University authority found him/her no hope of improving the grade in the following semester may be dismissed the studentship.

8.2 Criteria for the Semester Promotion:

- ◆ No semester fail status would exist under the open credit hour system.
- ◆ If any student earns 'C-' or above grade for any course should be credited and he/she would not be allowed to repeat the course/s.

8.3 Academic Dismissal:

A student shall be dismissed from the University if:

- ◆ He/she has committed breach of any of the University regulations.
- ◆ He/she fails a course with a grade of ("F", "X", "Y") on the fourth attempt.

The University also reserves the right to debar, suspend or dismiss any student from the University or any of its classes for academic or institutional interest, if any such step is deemed worthy and advisable.

8.4 Eligibility for Entry to Examination:

No student shall be eligible to take part to any Semester Final Examination unless:

- ◆ He/she is officially registered in such a course; and
- ◆ He/she has fulfilled the required percentage of attendance and other requirements.

8.5 Attendance in Semester Final Examination:

A registered student is required to attend in the Semester Final Examination of all courses registered for. If any student who is found absent without valid reasons acceptable to the University authorities will be deemed to have failed the course irrespective of marks obtained in his or her course works (i.e. class test, assignment) and Mid Term Exam etc. An "X" grade, which is equivalent to "F", will be recorded in the semester transcripts.

8.6 Barring from Examination:

A student may be barred from taking the examination if:

- ◆ He/she has failed to meet any of the above requirements for eligibility for entry to an Examination. In such a case the student may be given the chance to appeal for exoneration.

8.7 Consequence of Barring from Examination:

Unless otherwise reconsidered, any student debarred from any examination shall automatically receive a grade "Y" which is equivalent to an "F" for that course irrespective of course works performance. In addition, the scholarship or financial assistance of students who were barred from the Semester Final Examination may be withdrawn or reduced certain amount as the University authority decides on case-by-case basis.

8.8 Cheating in Examination:

When a student is found to have committed a breach of any provision of the Examinations Rules and Regulations or any procedure made there under or any instruction made by an authority under these Regulations, such candidate shall be deemed to have committed an offence and will be liable for disciplinary punishment. Such punishment can be cancellation the course in question, drop of the current semester, expulsion for an academic year or expulsion from the University, based on the weight and gravity of the offence. If a student receives the expulsion from the University for cheating in examination he/she can not be readmitted. In addition, the student will be deprived from enjoying of any financial assistance in the following semester as the University authority decides on case by case basis.

8.9 Failure in a Course:

A student, who fails in a course within specific requirements of the Faculty and the curriculum of his/her program of studies, may do either of the following:

- ◆ Repeat the same course if the course is classified as "CORE" or "REQUIRED" course.
- ◆ Replace the course with another one if it is classified as "SUPPORTIVE" or "ELECTIVE" or "OPTIONAL " as determined by the department or the faculty as the case may be.
- ◆ Notwithstanding any other provisions of these Regulations, a graduating student who obtains the minimum cumulative grade point average for graduation (i.e. CGPA 2.00), but fails in any course, may be allowed to re-sit for that course subject to the examination rules and approval of the authority concerned.

8.10 Special Examination:

If any student cannot appear at the Semester Final Examination for a course/s on a ground of medical reason or unavoidable circumstances, which is acceptable to the University authority, he/she may opt to sit for the special exam for the missing course/s. An application should be submitted through the head of the department with the supporting documents (medical certificate attested by the IIUC panel doctor / genuine evidences for the unavoidable circumstances) within seven days from the scheduled examination. If the application is approved by the competent authority, the Academic Affairs Division will record an 'I' (i.e. Incomplete) grade in the semester final transcript.

Normally, the special final examination is held within three weeks of the commencement of the following semester. For such examination, Tk. 500/- (or as decided by the University Board of Examination from time to time) is to be paid by the incumbent examinee for each course.

A course instructor is not allowed to give "I" grade or grant a special examination to any student before or after the specified period of such examination unless it is authenticated and authorized by the competent authority.

8.11 Special arrangement of conducting course/s for the Graduating Student:

If a graduating student has any incomplete course/s, he/she can complete the course/s according to the following rules:

i) If any student gets **fail status in any course/s of the Final Semester**, he/she can repeat the course/s by attending in an **Special Examination** provided that he/she has to get permission from the competent authority. For this purpose he/she has to pay **Tk.500/- for each course** as special exam fee.

ii) If any student has some courses which were supposed to be taken in previous semesters' or repeated within the regular Semesters, he/she can register the course/course in the current semester where course/courses is/are offered by **paying tuition fee on credit hour basis** along with semester fee as usual, upon approval by the proper authority.

iii) If any course remains unregistered and that course has not been offered in the last semester, a special arrangement can be made for conducting the course/courses. Any outgoing student can avail this opportunity by paying the **tuition fee twice than that of the normal fees** (based on credit hour) for the course/s after getting approval by proper authority.

8.12 Appeal for Re-Evaluation of Examination Results:

If the awarding of grade is in order but the student wants his/her answer script to be reevaluated, then a formal written appeal shall have to be made by the student to the University Board of Appeals through the ACAD. A fee of Tk. 500.00 per paper (or as determined by the University Board of Examination from time to time) must accompany the said appeal. The appeal fee of Tk. 500.00 will be refunded if the appeal is successful in the end.

8.13 Grounds for Appeal:

An appeal may be made on any or all of the following grounds:

- ◆ If a student strongly believes that he deserves more marks than he got in the course in question.
- ◆ If a student reasonably believes that the evaluation has been conducted improperly or a portion of his marks has not been counted.

8.14 Application Procedure for Appeal:

Application procedure for appeal may take the following forms:

- ◆ The student must first consult the Head of the Department /Dean of the Faculty regarding the course grade he disputes.
- ◆ A prescribed has to be filled in by the applicants which is to be endorsed by the Academic Advisor and the Head of the department as the case may be, is to be sent to the Director of ACAD, within 2(two) weeks of the publication of results and a fee of Tk. 500/- must be accompanied with said appeal.

9. Policies for Re-Admission and Withdrawal of Studentship:

9.1 Senior Students:

- ◆ A student who is dismissed on disciplinary grounds will not be considered for re-admission.
- ◆ However, consideration may be given to cases based on medical/emergency reasons and are excusable to the University authorities. The student will be re-admitted into the semester where the CGPA is of good standing.
- ◆ The decision on the appeals for re admission will be valid subject to University rules.

9.2 Conditions after Re-admission:

- ◆ A re-admitted student should achieve a CGPA of at least 2.0 in the first semester after readmission and failure to do so will result in dismissal. No further appeal for re-admission will be considered.
- ◆ A re-admitted student should normally carry a workload of not more than 12(twelve) credit hours. He can carry a heavier workload only with the approval of the Head of the Department/ Dean of the Faculty on the recommendation of the Academic Advisor. His Academic Advisor/Head of the Department will closely supervise him.

9.3 Disciplinary Suspension or Expulsion:

A student whose behavior is in violation of the University regulations is subject to disciplinary action. As a politics free private University it absolutely prohibits any political activities direct or indirect within the University Campus, totally bans any type of demonstration, procession, postering, bannering against the University rules and regulations, and administrative decisions. It also forbids any type of organized movement against any academic or administrative staff members of the University.

Any student who is found to be involved in or have violated any of these prohibitions may face Disciplinary Suspension or Expulsion from the University. These disciplinary actions may become a permanent part of the student's personal record. A student who is expelled for disciplinary reasons cannot appeal for re-admission.

9.4 Withdrawal from the University:

Any admitted student may withdraw of his/her studentship from the university for good, an application has to be submitted to the Pro-Vice-Chancellor (Academic) through the Head of the Department/Dean of the Faculty with the recommendation of the academic adviser and also consent of the parents/guardian (as the case may be), stating the specific reason/s for withdrawal and the student's last day of residence on campus.

10. Graduation Requirements:

10.1 Pre-Graduation Requirements:

- ◆ One Semester prior to graduation a student should file graduation application to the Faculty.
- ◆ Students intending for graduation should submit an application for graduation to Academic Affairs Division in the terminal semester in the University.

10.2 Academic Requirements:

- ◆ All Required and Elective Courses passed as per program of curriculum.
- ◆ Be on acceptable academic standing with a CGPA of at least 2.00.
- ◆ Be free from any negative report from the University Authority in general and Academic Discipline Committee in particular.
- ◆ Have fulfilled co-curricular requirements.
- ◆ Have fulfilled other University requirements.

10.3 Transcripts:

Results of each semester are distributed to every student normally at the beginning of the following semester. This result is for student reference only and not to be used for any official purposes. The result produces report including the grades of all courses for that semester, the GPA and CGPA.

Official Transcripts are issued during graduation and upon written request of a student who has paid all fees. Partial transcripts may also be issued in the same manner to continuing students. However, a fee of **Tk 25/-** is charged for **partial transcript** of a semester and **Tk. 250/-** is charged for each set of **Final Transcript**. Besides, **provisional/final certificate** may issue by charging **Tk. 250/-** only.

10.4 Release of Student Information:

Student records are considered highly confidential. Therefore, a written consent from the student is needed before releasing information from his personal record to person outside the University. Information may be furnished to a student's parents or sponsor without such written consent. No information concerning a student's grades will be given over the telephone.

10.5 Right to Make Changes in Rules:

The University authority reserves the right to change the requirements, rules, programs and fees without prior notice whenever circumstances warrant. Such changes shall take effect whenever the proper authorities so determine.

11. University Requirement Courses (URC):

The University being an Islamic in nature requires all students to take some courses known as University Requirement Courses designed by the University. These courses, totalling up to 16 credits are required for the students to graduate. These include:

- A. Language Courses (Arabic & English)
- B. Islamic Studies Courses
- C. History Courses

11.1 The break up of University Requirement Courses:

A.1 Arabic Language Requirement Courses (URAL):

Arabic Language is a must for all students. It aims at providing both basic and advanced level knowledge of the language for the students to be able to read and understand the Qur'an, the Hadith and the Islamic references in Arabic and also for the non-Muslim student to be equipped with basic communication skill to extend his job market to Arabic speaking countries. The Arabic Language Institute offers URAL courses.

A.2 English Language Requirement Courses (UREL):

English Language is a must for all students unless one shows the required proficiency in it. It aims to provide both basic and advanced level knowledge of the language for the students to be able to read and understand the courses properly.

A.3 Language Courses: 4 Courses with 6 Credit Hours (Common for all departments except the departments under the Faculty of Shari'ah and Islamic Studies)

1.	UREL-1103	Advanced English	2 Credits
2.	UREL-1204	Advanced English Writing	2 Credits
3.	URAL-1101	Elementary Arabic	1 Credit
4.	URAL-1202	Intermediate Arabic	1 Credit

A.4 Language Courses: 4/5 courses with 6 Credit Hours (Only for departments under the Faculty of Shari'ah and Islamic Studies)

1.	RAL-001/ RAL-002	Remedial Arabic (Level-1/2)	'0' Credit
2.	REL-0101	Remedial English	'0' Credit
3.	URAL-1201	Advanced Arabic	3 Credits
4.	UREL-1101	Elementary English	1 Credit
5.	UREL-1202	Intermediate English	2 Credits

B.1 Islamic Studies Courses: 6 Courses with 7 Credit Hours (Common for all departments except the departments under the Faculty of Shari'ah and Islamic Studies)

1.	URIS-1101	Islamic 'Aqidah	1 Credit
2.	URIS-1203	Introduction to 'Ibadah	1 Credit
3.	URIS-2303	Introduction to al-Qur'an & al-Sunnah	1 Credit
4.	URIS-2405	Introduction to Mua'malah	1 Credit
5.	URIS-3505	Introduction to Islamic Political System	1 Credit
6.	URIS-3607	Biography of the Prophet (SM)	2 Credits

B.2 Islamic Studies Courses: 2 Courses with 6 Credit Hours (Only for departments under the Faculty of Shari'ah and Islamic Studies)

1.	URIA -1101	Al 'Aqidah al Islamiyyah-I	3 Credits
2.	URIA -1202	Al 'Aqidah al Islamiyyah-II	3 Credits

C. History Courses: 2 Courses with 3 Credits (Common for all departments of the University)

1.	URIH-4701	A Survey of Islamic History	1 Credit
2.	URBS-4802	Bangladesh Studies	2 Credits

11.2 Course Synopsis of the University Requirement Courses:

RAM, RAQ, RAK, RAN - 0101- Remedial Arabic (0 Credit Hour with 6 Contact Hours per week for each skill) This is a literacy course intending to familiarize students with the Arabic Script and its phonological system with some training in the four language skills namely listening, speaking, reading & writing.

RAM, RAQ, RAK, RAN - 0201 Remedial Arabic (0 Credit Hour with 2 Contact Hours per week for each skill)

It is intended to give the students more proficiency in Arabic skills so that they can understand, communicate and express in writing Arabic natural case.

URAL-1101 Advanced Arabic (3 Credit Hours with 3 Contact Hours per week)

Intended to develop high level of proficiency in language specially in note taking for lecture settings as well as research skills using Arabic primary sources for the purposes of oral presentation.

URIA-1101 Al 'Aqidah al Islamiyyah- I (3 Credit Hours with 3 Contact Hours per week)

The importance of 'Aqidah in the life Muslim. Tawhid in the history of mankind according to the Qur'an. Prophet Muhammad's (S.W.S.) role in reviving the 'Aqidah of Tawhid. How Tawhid transforms human culture and Civilization. Inter-relationship of Iman, Islam and Ihsan. The proces of strengthening iman as presented in the Qur'an and Sunnah. The Pillars of Faith and their impact on human personality, culture and society.

URIA-1202 Al 'Aqidah al Islamiyyah- II (3 Credit Hours with 3 Contact Hours per week)

This course mainly teaches area of Risalah and Akhirah. It covers importance of Risalah for the mankind. Definition of Rasul and Nabi and the relation between them, their responsibilities and limitations. Number of Nabies and Rasuls, four revealed Books, Prophethood of Muhammad (S.A.W), responsibilities of mission of Prophet Muhammd (SAW) after the death of Muhammad (SAW). Various stages of Akhirah, starting from death ending to the final Judgement and Heaven/Hell.

REL-0101, 0102, 0103, 0104 Remedial English (0 Credit Hour with 1 Contact Hours per week for each skill)

This course is intended for students starting from zero level, emphasinzing basic survival skills such as literacy skills, grammar and punctuation, communication skills and listeinging skills.

UREL-1101 Elementary English (1 Credit Hour with 3 Contact Hours per week)

The main emphasis of this course is on fluency and structure in a meaningful context and the secondary focus is on Reading and Writing. Grammatical structures are taught inductively and within context.

UREL-1202 Intermediate English (2 Credit Hours , 3 Contact Hours per week)

Grammar Review: Using dictionary (Vocabulary- Synonyms & Antonyms), Content Words and Structure Words, Affixation/Derivation of Words, Normal Sentence Pattern in English, The Noun Phrase, The Verb Phrase, Tenses and Aspects, Subject- Verb Agreement, Modal Auxiliaries and Conditional Sentences, Pronouns, Verbs as Complements, Questions, Agreement (Affirmative & Negative), Negation and Commands, Adjective and Adverbs, Comparisons. Use of Enough with Adjectives, Adverbs and Nouns, Cause Connectors, Causative Verbs, Relative Clauses. That- other uses, Subjunctive, Inclusive, clauses of Concession. Problem Verbs, Problem Vocabulary and Prepositions.

Reading Strategies: Previewing/Skimming for topic, reading for main idea, Scanning for details, Making Inferences, Prediction.

Writing: Punctuation, Composing sentence in paragraph, Developing idea, Describing pictures, Objects, Products, People & Places. [Pre-requisite: UREL-1101 Elementary English]

UREL-1103 Advanced English (2 Credit Hours , 3 Contact Hours per week) [Pre requisite: UREL-1202 Intermediate English]

Grammar Review: Review of Sentence Elements- Nouns & Pronouns, Basic Sentence Patterns, Connecting Sentence Patterns- Coordination & Subordination, Using Verb Tenses, Sequence of Tenses, Noun Phrase, Adjective Phrase, Adverb Phrase, Noun clause, Adverb clause, Adjective clause, Prepositions and Prepositional Phrases, Group Verbs, Errors mostly committed, Direct and Indirect Speech, Communicating in English (Notions, Emotions & Attitudes), Gerund, Infinitive & Participles.

Writing: Narrative and descriptive Writing, Building up Essays.

Reading Comprehension & Listening.

UREL-1204 Advanced English Writing (2 Credit Hours , 3 Contact Hours per week) [Pre requisite: UREL-1103 Advanced English]

Grammar: Joining Sentences, Completing Sentences, Transformation of Sentences.

Writing: Dialogue, Application, Report Writing, Letter (Personal & Official), Essay.

Reading and Comprehension: To focus on- Contents/Theme, Thematic Structures, Vocabulary, Cohesive & Rhetorical Devices, Grammatical items, Intention & Attitude of Writer, Précis.

Listening and Understanding.

URAL-1101 Elementary Arabic (1 Credit Hour, 3 Contact Hours per week)

This course has been provided to the students for basic knowledge of Arabic scripts, How to write scripts in words and Arabic writing. It also aims to provide about 500 normal using words in order to sentence construction as well as they will be able to communicate with others orally in various situations. This course also enlightens on some basic elements of Arabic

URAL-1202 Intermediate Arabic (1 Credit Hour, 3 Contact Hours per week) [Pre requisite: URAL-1101 Elementary Arabic]

This course has been designed for those who have acquired at least 500 basic words, and familiar with basic foundations of the Arabic language. This course will provide 500 new words and some selected texts from the Holy Qur'an, Hadith and ancient Arabic Books that will enable them to be benefited by the original Islamic references.

URIS-1101 Islamic 'Aqidah (1 Credit Hour, 1 Contact Hour per week)

This course gives general outlines of the fundamental beliefs in Islam. It deals with the concepts of Tawhid, Risalah and Akhirah and their implications on human life and society. It also discusses the articles of faith in Islam with some elaboration.

URIS-1203 Introduction to 'Ibadah (1 Credit Hour, 1 Contact Hour per week)

'Ibadha its definition, its scope, its importance in Islam. The ways and means of 'Ibadah- formal and informal. Formal 'Ibadah: The prayers (Salat), Zakat (Poor due) Siyam (Fasting) and Hajj (Pilgrimage). Its importance and wisdom, its impact on the individuals and on the society. The method of observing these 'Ibadat. The essentials and prohibits of each of these 'ibadat.

URIS-2303 Introduction to Qur'an and Sunnah (1 Credit Hour, 2 Contact Hours per week)

The Qur'an, its definition, revelation and compilation. The only revealed Book which is preserved in its original form, Language and text, without slightest change and alteration its basic themes, its importance as the principal source of Shar'iah. The Sunnah and its definition, compilation. The Authenticity of Sunnah and its importance as the second source of Shar'iah. Its classification. Relation between Sunnah and Hadith. Major anthologies of Hadith.

URIS-2405 Introduction to Mua'malah (1 Credit Hour, 1 Contact Hour per week)

Mua'malah, its definition, its scope and importance in Islam. The mutual rights and duties of a Muslim towards his parents, relatives, society, the county and the humanity at large. Socio-Religious Transactions: Nikah (marriage) Talaq (Divorce) Mahr (dowry) etc. Law of inheritance, Wasiyyah. Business Transactions: Buying and Selling, business ethics profit & interest, Principles of Islamic Economics. Covenant and agreements in Islam. Some Qura'nic verses and Prophetic tradition, in this regards.

URIS-3505 Introduction to Islamic Political System (1 Credit Hour, 1 Contact Hour per week)

Foundation of the political system in Islam, Sovereignty of Allah, Obedience, Equality, Shura, Islamic government, Leadership of Islamic government. Bai'ah-b its definition and nature, Cabinet in an Islamic government and its nature, Type and power. Ahl al Hall wa al 'Aqd, Foreign policy, Jihad or struggle for establishment of Truth and Justice.

URIS-3607 Biography of the Prophet (Saw) (2 Credit Hours, 2 Contact Hours per week)

The Situation and Religious, social & political condition during the advent of the Prophet (Saw). The family status of the Prophet (Saw). The situations which the Prophet (SAW) had to face from his boyhood to prophethood. Receiving the mission of prophethood. Preaching the mission of Nubuwwuh and response to his call. Hardships and distresses that had to be faced by the prophet (Saw) and his followers. Migration to Madinah and establishment of an Islamic State at Madinah. The challenges that had to be faced by the newly born Islamic State and the way the Prophet (Saw) addressed all these challenges. Character of the holy Prophet (SAW). His teachings in brief, Prophet (Saw) in the eyes of the non-Muslim scholars and Truth seekers.

URIH-4701 A Survey of Islamic History (1 Credit Hour, 2 Contact Hours per week)

The objective of this course is to provide a comprehensive and concise idea of Islamic History and its heritage. The main contents include the Spread and Development of Islam down from the period of the Prophet (SAW) upto the end of Abbasid period, Glorious examples for the contribution of Islam towards establishment of Justice, Humanity and Patronage of education and civilization in particular.

URBS-4802 Bangladesh Studies (2 Credit Hours, 2 Contact Hours per week)

This course gives a general knowledge about Bangladesh, its history and culture. The major topics include a Historical overview of advent of Islam to Bengal, Establishment of Muslim rule in Bengal, Socio-Cultural and religious condition of the Muslims of Bengal during the Muslim rule, Bengal under British colonialization, Conditions of Muslims under British rule, Movements of freedom, Establishment of Pakistan, Emergence of Bangladesh, Importance of Bangladesh and the role it can play as the 2nd largest Muslim country of the world, Its prospectus and problems.

12. Policies for Fees & Charges:

12.1 Payment of Tuition Fees:

It is the responsibility of all students to be familiarized with the procedures regarding payment of fees and other charges for each semester;

- ◆ All students are charged with the full fees and charges unless the University determines that a student pays the subsidized fees.
- ◆ Tuition and semester fee for each semester should be paid in full amount during the course registration of the semester, unless he is permitted to pay it by installments.
- ◆ Dues (if any) should be settled at least 2 weeks before the Semester Final Examination, otherwise students might be barred from sitting in the Final Examination. Moreover, results of their examination will be withheld until the fees are settled.
- ◆ The University has the right to revise the fee structure without any prior notice.

All fees are to be paid through the **Islami Bank Bangladesh Ltd., Chawk Bazar Branch, Chittagong** in favor of the **International Islamic University Chittagong for the students of Main Campus**. Whereas, the **students of Dhaka Campus** would deposit the fees and charges through the **Islami Bank Bangladesh Ltd., Dhanmondi Branch** in favor of **International Islamic University Chittagong**. Students are required to collect the Money Receipt Book from ACFD and deposit fees and charges to the bank directly. *It should be noted that course registration form would not be accepted by ACAD unless the student gets clearance by the authorized signatory of the ACFD.*

12.2 Refund Policy:

A. For new intake:

- ◆ A student will be entitled to get refund of **full amount** including Admission Fee if the University is unable to provide a program offered to him.
- ◆ A student will get **refund 90% of fees paid** excluding Admission Fee if he submits an application for withdrawal from a program within two weeks of his/her admission provided that the application must be submitted before the commencement of the semester.
- ◆ A student will get **refund 50% of fees paid** excluding Admission Fee if he applies for Withdrawal from a program within 4(four) weeks of the commencement of the Semester. *No application for withdrawal will be considered after 4(four) weeks of the commencement of a semester.*
- ◆ If any student got admitted in the University by giving incorrect information, he/she will not get any refund of fees.

B. For existing students:

- ◆ A student shall be entitled to get **50% refund of tuition fees paid for the semester excluding Semester Fee** if the Vice-Chancellor / Pro Vice-Chancellor or the Dean of Faculty has received written notice of semester drop **within 4(four) weeks of the beginning of the semester**. *Application of refund will not be considered after four weeks of the beginning of the semester.*
- ◆ A student shall be entitled to get **50% refund of tuition fees paid for the course/courses**, if he / she chooses to **withdraw** any course/courses **within 1 (one) week after the results of Mid Term Examination**.
- ◆ A student will be exempted from paying all charges including tuition fees if he applies for a leave of absence before the commencement of a new semester on a ground acceptable to the Authority.

C. Repeat Case:

- ◆ If any student is allowed to repeat the semester then he/she is required to pay 50% of the tuition fees along with the semester fee.
- ◆ If any student is allowed to repeat any course/courses then he/she is required to pay 50% of the tuition fees (on credit hour basis).

12.3 Break up of Fees and Charges:

Sl.No.	Name of the Programs	Duration	Total Credit Hours	Break up of Fees (TK.)				First Installment (During Admission)
				Admission Fees (One time non-refundable)	Semester Fee (Per Semester)	Tuition Fee (Per credit hour basis)	Total Cost	
1.	Bachelor of Arts (Hons.) in Qur'anic Sciences and Islamic Studies	4 years (8 Semesters)	130	2,500/-	2,500/-x8 = 20,000/-	150/- x130 = 19500/- (Full tuition fee paid by IIUCT)	22,500/-	Tk. 5,500/- (with 15 C.H)
2.	Master of Arts in Qur'anic Sciences and Islamic Studies	2 Years (4 Semesters)	36+6 = 42	3,000/-	3,000/- x 4 = 12,000/-	200/-x42 = 8,400/- (Full tuition fee paid by IIUCT)	15,000/-	Tk. 6,500/- (with 15 C.H)
3.	Bachelor of Arts (Hons.) in Da'wah and Islamic Studies	4 years (8 Semesters)	130	2,500/-	2,500/-x8 = 20,000/-	150/- x130 = 19500/- (Full tuition fee paid by IIUCT)	22,500/-	Tk. 5,500/- (with 15 C.H)
4.	Bachelor of Business Administration (BBA)	4 years (8 Semesters)	124+4 = 128	10,000/-	2,500/-x8 = 20,000/-	URC(1000/-x16) = 16,000/- DC(1200/-x112) = 1,34,400/-	180,400/-	Tk.30,400/- (with 15 C.H)
5.	Bachelor of Science in Computer Science and Engineering (CSE)	4 years (8 Semesters)	140	15,000/-	5,000/x8 = 40,000/-	URC(1000/-x16) = 16,000/- DC(1600x124) = 1,98,400/- Non credit course = 3,000/-	272,400/-	Tk. 43,100/- (with 16 C.H)
6.	Bachelor of Science in Computer and Communication Engineering (CCE)	4 years (8 Semesters)	140	15,000/-	5,000/x8 = 40,000/-	URC(1000/-x16) = 16,000/- DC(1600x124) = 1,98,400/- Non credit course = 3,000/-	272,400/-	Tk.43,100/- (with 16 C.H)
7.	Bachelor of Arts(Hons.) in English Language and Literature (ELL)	4 years (8 Semesters)	128	5,000/-	2,500/-x8 = 20,000/-	700/-x128 = 89,600/-	114,600/-	Tk.17,100/- (with 15 C.H)
8.	Executive MBA	2 years (6 Semesters)	63	10,000/-	Library Dev. Fee: Tk.3,000/-	1225/-(Per Credit)x63 = 77,175/-	90,000/-	Tk.28,200/-
9.	MBA (Full-time): i) Without BBA ii) With BBA	2 Yrs 4 Months (7 Semesters) 1 Yr 4 Months (4 Semesters)	102 57	10,000/- 10,000/-	3,000/- x 7 = 21,000/- 3,000/- x 4 = 12,000/-	1,000/- x 102 = 102,000/- 1,000/- x 57 = 57,000/-	133,000/- 79,000/-	Tk.28,500/- (with 15 C.H) Tk.28,500/- (with 15 C.H)
10.	Diploma in Computer Science	1 yr 6 months (3 semesters)	45	1,000/-	-	500x45 = 22,500/-	25,000/-	Tk 10,000/- (with 15 C.H)
11.	Diploma in Arabic Language	6 Months	12	-	-	166x12 = 2000/-	2000/-	Tk 2,000/-
12.	Certificate in Arabic Language	3 Months	4	-	-	150x4 = 800/-	800/-	Tk 800/-
13.	Foundation English Course (FEC)	One Semester	0	-	2500/-	5000/-	7,500/-	-

N.B: This fee structure is liable to change if authority deems it suitable without any prior notice.

a: URC = University Requirement Course . b: DC= Departmental Course (Major, Core & Elective)

13. Admission Policy for Foreign Students

International Islamic University Chittagong welcomes international students and makes every efforts to assist themselves get admitted in its academic programs. Special consideration is given to the students from SAARC countries, South and South-East Asia.

Any one satisfying the eligibility criteria for the Admission Requirements already mentioned in the section 3 of this Handbook (P. 5) is welcome to apply. Foreign nationals currently living in Bangladesh may also take the opportunity to join different programs of IIUC.

The tuition fees and other charges of the programs at IIUC are keeping at the reasonable limit. The total fees and charges payable to the University for the foreign students in the different programs are as follows:

A: Faculty of Shari'ah

- a. Bachelor of Arts (Hons.) in Qur'anic Sciences and Islamic Studies - Approx. cost is US\$ 2200/-
- b. Bachelor of Arts (Hons.) in Da'wah and Islamic Studies - Approx. cost is US\$ 2200/-;
- c. Master of Qur'anic Sciences and Islamic Studies - Approx. cost is US\$ 2500/-;

B: Faculty of Modern Sciences

- a. Bachelor of Science in Computer Science and Engineering - Approx. cost is US\$ 7,700/
- b. Bachelor of Science in Computer and Communication Engineering - Approx. cost is US\$ 7,700/-

C: Faculty of Administrative Sciences

- a. Bachelor of Business Administration- Approx. cost is US\$ 5,000/-
- b. Master of Business Administration- Approx. cost is US\$ 3,000/-

D: Faculty of Arts and Humanities

- a. Bachelor of Arts (Hons.) in English Language and Literature - Approx. cost is US\$3,500/-

The cost of living in Bangladesh is one of the lowest in the region. Our both campuses are situated in Chittagong and Dhaka metropolitan cities. The cost of accommodation and meals will be approximately US\$100/- per month. The applicants from abroad must obtain valid VISA to study at IIUC. Responsibility of getting a VISA from Bangladesh High Commission/Consulate lies with the student.

Programs of Studies Under Different Faculties

Faculty of Shari' ah and Islamic Studies

Department of Qur'anic Sciences and Islamic Studies (QSIS)

The department of Qur'anic Sciences and Islamic Studies offers Four Year Bachelor Program of Bachelor of Arts (Hons) in Qur'anic Sciences and Islamic Studies. To become a graduate in this field one has to complete **130 credit hours** between 6-12 semesters under an Open Credit Hour System.

All courses for this program are distributed as follows:

(a)	University Requirement Courses (URC)	15 C.H.
(b)	Major Courses (Specialization courses)	66 C.H.
(c)	Core Courses (Faculty Requirement Courses)	27 C.H.
(d)	Elective Courses: (any two packages)	18 C.H.
(e)	Baith	4 C.H.
Total Credits		130 C.H.

The Breakup of the Courses:

(a) University Requirement Courses: 14 Credit Hours:

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	RAM-0101	Arabic Listening & Speaking Skill- I	0	6
02	RAQ-0101	Arabic Reading Skill - I	0	6
03	RAK-0101	Arabic Writing Skill - I	0	6
04	RAN-0101	Arabic Grammar Skill - I	0	6
05	RAM-0202	Arabic Listening & Speaking Skill -II	0	3
06	RAQ-0202	Arabic Reading Skill - II	0	3
07	RAK-0202	Arabic Writing Skill - II	0	3
08	RAN-0202	Arabic Grammar Skill - II	0	3
09	REL-0101	English Listening Skill	0	1
10	REL-0102	English Speaking Skill	0	1
11	REL-0103	English Reading Skill	0	1
12	REL-0104	English Writing Skill	0	1
13	UREL-1101	Elementary English	1	3
14	UREL-1202	Intermediate English	2	3
15	URAL-1201	Advanced Arabic	3	3
16	URIA-1101	Al-Aqidah al-Islamiyyah - I	3	3
17	URIA-1202	Al-Aqidah al-Islamiyyah - II	3	3
18	URIH-4701	A Survey of Islamic History	1	2
19	URBS-4802	Bangladesh Studies	2	2
Total Credits			15	59

(b) Major Courses: 66 + 4 = 70 Credits

Sl.	Course Code	Course Title	Credit Hours	Cont. Hour
01	QSM-1101	Hifzul Qur'an ma'a al-Tajwid-I	1	1
02	QSM-1202	Ulum al-Qur'an-I	3	3
03	QSM-1203	Hifzul Qur'an ma'a al-Tajwid-II	1	1
04	QSM-2304	Ulum al-Qur'an -II	3	3
05	QSM-2305	Hifzul Qur'an ma'a al-Tajwid-III	1	1
06	QSM-2406	Dirasat fi al-Tafsir wa-Manahij al-Mufassirin- I	3	3
07	QSM-3507	Fi Zilal al-Qur'an	3	3
08	QSM-3508	Tafsir bi-al-Ra'i	3	3
09	QSM-3509	Dirasat fi al-Tafsir wa-Manahij al-Mufassirin-II	3	3
10	QSM-3510	Ahkam al-Qur'an -I	3	3
11	QSM-3611	Ahkam al-Qur'an -II	3	3
12	QSM-3612	Usus al-Ta'amul ma'a al-Qur'an wa-al-Sunnah	3	3
13	QSM-3613	Ilm al-Qira'at	3	3
14	QSM-3614	Ilm al-Mawarith	3	3
15	QSM-3615	Al-Tafsir bi al-Ma'thur	3	3
16	QSM-33616	I'jaz al-Qur'an	3	3
17	QSM-3617	Hifzul Qur'an ma'a al-Tajwid-IV	1	1
18	QSM-4718	Al-Tafsir al-Mawdu'i	3	3
19	QSM-4719	Al-Tafsir fi Sahih al-Bukhari wa-al-Tirmidhi	3	3
20	QSM-4720	Al-Qur'an wa-al-'Ulum al-Haditha	3	3
21	QSM-4721	Al-Qur'an wa-al-Mustashriqun	3	3
22	QSM-4722	Manahij al - Bahth	3	3
23	QSM-4723	Hifzul Qur'an ma'a al-Tajwid-V	1	1
24	QSM-4824	Dirasat hawl al-Anbiya wa-Da'wathim fi al-Qur'an	3	3
25	QSM-4825	Al-Tafsir al-Muqarin	3	3
26	QSM-4826	Hifzul Qur'an ma'a al-Tajwid-VI	1	1
27	QSM-4999	Bahth	4	0

(c) Core Courses: 27 Credits

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	QSC-1101	Al-Qawa'id al-'Arabiyyah-I	2	3
02	QSC-1102	Ulum al-Hadith	3	3
03	QSC-1203	Al-Qawa'id al-'Arabiyyah-II	2	3
04	QSC-1204	Al-Sirah al-Nabawiyyah	3	3
05	QSC-2305	Al-Adab wa-al-Nusus wa-al - Tarjama	2	3
06	QSC-2306	Al-Fiqh al-Islami	3	3
07	QSC-2407	Al-Akhlaq al-Islamiyyah	3	3
08	QSC-2408	Hadir al-'Alam al-Islami	3	3
09	QSC-3509	Muqaranat al- Adyan	3	3
10	QSC-3510	Nusus Mukhtarah min al-Hadith	3	3

(d) Elective Courses (Any two packages of the following to be chosen) 9x3 = 18 Credits

Package-I

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	EIE-2301	Al-Tarbiyyah al-Islamiyyah-I	3	3
02	EIE-2402	Al-Tarbiyyah al-Islamiyyah-II	3	3
03	EIE-3503	Turuq al-Tadris	3	3

Package-II

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	CSE-2301	Introduction to Computer	3	3
02	CSE-2402	Micro Computer Application-I	3	3
03	CSE-3503	Micro Computer Application-II	3	3

Package-III

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	ECE-2301	Principles of Islamic Economics	3	3
02	ECE-2402	Money and Banking in Islamic Perspective	3	3
03	ECE-3503	Bangladesh Economics	3	3

Department of Da'wah and Islamic Studies

The department of Da'wah and Islamic Studies offers Four Year Bachelor Program of Bachelor of Arts (Hons) in Da'wah and Islamic Studies. To become a graduate in this field one has to complete **130 credit hours** between 6-12 semesters under an Open Credit Hour System.

All courses for this program are distributed as follows;

(a)	University Requirement Courses (URC)	15 C.H.
(b)	Major Courses (Specialization courses)	66 C.H.
(c)	Core Courses (Faculty Requirement Courses)	27 C.H.
(d)	Elective Courses: (any two packages)	18 C.H.
(e)	Baith	4 C.H.
Total Credits		130 C.H.

The Breakup of the Courses:

(a) University Requirement Courses: 14 Credit Hours:

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	RAM-0101	Arabic Listening & Speaking Skill- I	0	6
02	RAQ-0101	Arabic Reading Skill - I	0	6
03	RAK-0101	Arabic Writing Skill - I	0	6
04	RAN-0101	Arabic Grammar Skill - I	0	6
05	RAM-0202	Arabic Listening & Speaking Skill -II	0	3
06	RAQ-0202	Arabic Reading Skill - II	0	3
07	RAK-0202	Arabic Writing Skill - II	0	3
08	RAN-0202	Arabic Grammar Skill - II	0	3
09	REL-0101	English Listening Skill	0	1
10	REL-0102	English Speaking Skill	0	1
11	REL-0103	English Reading Skill	0	1
12	REL-0104	English Writing Skill	0	1
13	UREL-1101	Elementary English	1	3
14	UREL-1202	Intermediate English	2	3
15	URAL-1201	Advanced Arabic	3	3
16	URIA-1101	Al-Aqidah al-Islamiyyah - I	3	3
17	URIA-1202	Al-Aqidah al-Islamiyyah - II	3	3
18	URIH-4701	A Survey of Islamic History	1	2
19	URBS-4802	Bangladesh Studies	2	2
Total Credits			15	59

(b) Major Courses: 66 + 4 = 70 Credits

No	Course Code	Course Title	Credit Hours	Contact Hours
01	DIM-1101	Hifzul Qur'an ma'a al-Tajwid-I	1	1
02	DIM-1202	Tarikh al-Da'wah wa-al-Du'at-I	3	3
03	DIM-1203	Hifzul Qur'an ma'a al-Tajwid-II	1	1
04	DIM-2304	Tarikh al-Da'wah wa-al-Du'at-II	3	3
05	DIM-2305	Hifzul Qur'an ma'a al-Tajwid-III	1	1
06	DIM-2406	Tarikh al-Adyan-I	3	3
07	DIM-3507	Al-Da'wah wa-Wasa'il al-I'lam	3	3
08	DIM-3508	Al-Da'wah al-Islamiyyah fi Bangladesh	3	3
09	DIM-3509	Tarikh al-Adyan-II	3	3
10	DIM-3510	Tafsir Ayat al-Da'wah	3	3

11	DIM-3611	Al-Da'wah al-Islamiyyah fi Muwajahat al-Tahaddiyyat al-Mu'asirah	3	3
12	DIM-3612	Usus al-Ta'amul ma'a al-Qur'an wa-al-Sunnah	3	3
13	DIM-3613	Al-Khatabah	3	3
14	DIM-3614	Al-Hadarah al-Islamiyyah	3	3
15	DIM-3615	Manahij al-Da'wah wa-Asalibuha	3	3
16	DIM-3616	I'jaz al-Qur'an	3	3
17	DIM-3617	Hifzul Qur'an ma'a al-Tajwid-IV	1	1
18	DIM-4718	Al-Ghazw al-Fikri wa-Asalibuhu	3	3
19	DIM-4719	Al-Istishraq wa-al-Mustashriqun	3	3
20	DIM-4720	Al-'Aqidah al-Islamiyyah-III	3	3
21	DIM-4721	Tarikh al-Firaq wa-al-Nihal	3	3
22	DIM-4722	Manahij al - Bahth	3	3
23	DIM-4723	Hifzul Qur'an ma'a al-Tajwid-V	1	1
24	DIM-4824	Dirasat fi Ahadith al-Da'wah	3	3
25	DIM-4825	Al-'Aqidah al-Islamiyyah-IV	3	3
26	DIM-4826	Hifzul Qur'an ma'a al-Tajwid-VI	1	1
27	DIM-4999	Bahth	4	0

(c) Core Courses: 27 Credits

No.	Course Code	Course Title	Credit Hours	Contact Hours
01	DIC-1101	Al-Qawa'id al-'Arabiyyah-I	2	3
02	DIC-1102	Ulum al-Hadith	3	3
03	DIC-1203	Al-Qawa'id al-'Arabiyyah-II	2	3
04	DIC-1204	Al-Sirah al-Nabawiyyah	3	3
05	DIC-2305	Al-Adab wa-al-Nusus	2	3
06	DIC-2306	Al-Fiqh al-Islami	3	3
07	DIC-2407	Al-Akhlaq al-Islamiyyah	3	3
08	DIC-2408	Hadir al-'Alam al-Islami	3	3
09	DIC-3509	Muqaranatul Adyan	3	3
10	DIC-3510	Nusus Mukhtarah min al-Hadith	3	3

(d) Elective Courses (Any two packages of the following to be chosen) 9x3 = 18 Credits

Package-I

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	EIE-2301	Al-Tarbiyyah al-Islamiyyah-I	3	3
02	EIE-2402	Al-Tarbiyyah al-Islamiyyah-II	3	3
03	EIE-3503	Turuq al-Tadris	3	3

Package-II

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	CSE-2301	Introduction to Computer	3	3
02	CSE-2402	Micro Computer Application-I	3	3
03	CSE-3503	Micro Computer Application-II	3	3

Package-III

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
01	ECE-2301	Principles of Islamic Economics	3	3
02	ECE-2402	Money and Banking in Islamic Perspective	3	3
03	ECE-3503	Bangladesh Economics	3	3

Faculty of Modern Sciences

Department of Computer Science and Engineering (CSE)

The department of Computer Science and Engineering offers Four Year Bachelor Program of **Bachelor of Science in Computer Science and Engineering**. To become a graduate in this field one has to complete **140 credit hours** between 6-12 semesters under an Open Credit Hour System.

All courses for this program are distributed as follows;

Sl.	Types of Courses	No. of Courses	Credit Hours
a	University Requirement Courses (URC)	13	16
b	Arts & Humanities Courses	3	8
c	Core Courses	35	102
d	Elective Courses	4	14
	Total	55	140

List of University Requirement Courses: 16 Credit Hours

Sl. No.	Course Code	Course Title	Credit Hours	Contact Hours
1.	URAL-1101	Elementary Arabic	1	3
2.	URAL-1202	Intermediate Arabic	1	3
3.	UREL-1103	Advanced English	2	3
4.	UREL-1204	Advanced English Writing	2	3
5.	URIS-1101	Islamic `Aqidah	1	1
6.	URIS-1203	Introduction to `Ibadah	1	1
7.	URIS-2303	Introduction to al- Qur'an and al-Sunnah	1	2
8.	URIS-2405	Introduction to Mu'amalah	1	1
9.	URIS-3505	Introduction to Islamic Political System	1	1
10.	URIS-3607	Biography of the Prophet (SAW)	2	2
11.	URIH-4701	A Survey of Islamic History	1	2
12.	URBS 4802	Bangladesh Studies	2	2
		Total	16	24

List of Arts & Humanities Courses: 8 Credit Hours

Course Code	Course Title	Credit Hours
ECON-3501	Principles of Economics	3
MGT-3601	Industrial Management	3
ACC-4701	Principles of Accounting	2
Total	3 Courses	8

List of Core Courses : 102 Credit Hours

Sl.	Course Code	Course Title	Credit Hours
1.	MATH-1100	Elementary Mathematics	0
2.	MATH-1201	Mathematics I (Differential Calculus & Geometry)	3
3.	MATH-2302	Mathematics II (Matrices, Integral Calculus & Differential Equations)	3
4.	MATH-2403	Mathematics III (Vector Analysis, Complex Variables, Lap lace Transforms & Fourier Series)	3
5.	PHY-1101	Physics I (Mechanics, Waves, Heat and thermodynamics)	3
6.	PHY-1202	Physics II (Electromagnetism, Optics & Modern Physics)	4
7.	EEE-1201	Basic Electrical Engineering	4
8.	EEE-1102	Basic Electronics Engineering	4

9.	STAT-2302	Statistics	3
10.	CSE-1101	Introduction to Computers	4
11.	CSE-1102	Computer Programming I	3
12.	CSE-1203	Multimedia Technology & Applications	2
13.	CSE-1204	Computer Programming II	3
14.	CSE-2305	Discrete Mathematics	3
15.	CSE-2306	Data Structures	3
16.	CSE-2307	Software Development I	1
17.	CSE-2408	Digital Logic Design	4
18.	CSE-2409	Assembly Language	2
19.	CSE-2410	Computer Algorithms	3
20.	CSE-2411	Object Oriented Programming	3
21.	CSE-3512	Numerical Methods	3
22.	CSE-3513	Computer Architecture	3
23.	CSE-3514	Microprocessor	3
24.	CSE-3515	Database System	4
25.	CSE-3616	Data Communication	3
26.	CSE-3617	Computer Interfacing	3
27.	CSE-3618	Operating System	3
28.	CSE-3619	Software Engineering	3
29.	CSE-3620	Software Development II	1
30.	CSE-4721	Computer Network	4
31.	CSE-4422	Computer Graphics	3
32.	CSE-4723	Industrial Training	1
33.	CSE-4830	Impact of Computer on Society	2
34.	CSE-4831	Artificial Intelligence	4
35.	CSE-4800	Project / Thesis	4
	Total	35 Courses	102

List of Elective Courses: 14 Credit Hours (Two courses to be taken from each option)

Option-I

Sl.	Course Code	Course Title	Credit Hours
1.	CSE-4724	Compiler	3
2.	CSE-4725	Fault Tolerant System	3
3.	CSE-4726	Optical Fibre Communication	3
4.	CSE-4727	Digital System Design	3
5.	CSE-4728	Internet & Intranet Engineering	3
6.	CSE-4729	Java Technology	3

Option-II

Sl.	Course Code	Course Title	Credit Hours
1.	CSE-4832	Pattern Recognition & Image Processing	4
2.	CSE-4833	VLSI Design	4
3.	CSE-4834	Simulation & Modeling	4
4.	CSE-4835	Computer System Performance Evaluation	4
5.	CSE-4836	Neural Network	4
6.	CSE-4837	Telecommunication	4
7.	CSE-4838	Computer Architecture - II	4
8.	CSE-4839	Computer Vision & Robotics	4

Department of Computer and Communication Engineering (CCE)

The department of Computer Science and Engineering offers Four Year Bachelor Program of **Bachelor of Science in Computer and Communication Engineering**. To become a graduate in this field one has to complete **140 credit hours** between 6-12 semesters under an Open Credit Hour System.

All courses for this program are distributed as follows;

Sl.	Types of	Courses No. of Courses	Credit Hours
a	University Requirement Courses (URC)	13	16
b	Arts & Humanities Courses	3	6
c	Core Courses	35	109
d	Elective Courses	3	9
	Total	54	140

List of University Requirement Courses: 16 Credit Hours

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
1.	URAL-1101	Elementary Arabic	1	3
2.	URAL-1202	Intermediate Arabic	1	3
3.	UREL-1103	Advanced English	2	3
4.	UREL-1204	Advanced English Writing	2	3
5.	URIS-1101	Islamic `Aqidah	1	1
6.	URIS-1203	Introduction to `Ibadah	1	1
7.	URIS-2303	Introduction to al- Qur'an and al-Sunnah	1	2
8.	URIS-2405	Introduction to Mu'amalah	1	1
9.	URIS-3505	Introduction to Islamic Political System	1	1
10.	URIS-3607	Biography of the Prophet (SAW)	2	2
11.	URIH-4701	A Survey of Islamic History	1	2
12.	URBS 4802	Bangladesh Studies	2	2
		Total	16	24

List of Arts & Humanities Courses : 6 Credit Hours

Sl.	Course Code	Course Title	Credit Hours
1.	ECON-3502	Principles of Economics	2
2.	ACC-3601	Principles of Accounting	2
3.	MGT-4701	Industrial Management	2
4.	Total	3 Courses	6

List of Core Courses : 109 Credit Hours

Sl.	Course Code	Course Title	Credit Hours
1.	MATH-1100	Elementary Mathematics	0
2.	MATH-1201	Mathematics I (Differential Calculus & Geometry)	3
3.	MATH-2302	Mathematics II (Matrices, Integral Calculus & Differential Equations)	3
4.	MATH-2403	Mathematics III (Vector Analysis, Complex Variables, Lap lace Transforms & Fourier Series)	3
5.	PHY-1101	Physics I (Mechanics, Waves, Optics, Heat and thermodynamics)	3
6.	PHY-1202	Physics II (Electromagnetism, Properties of Matter & Modern Physics)	4
7.	STAT-2302	Statistics	3
8.	CCE-1101	Introduction to Computers	4
9.	CCE-1102	Basic Electrical Engineering	4

10.	CCE-1202	Computer Programming	4
11.	CCE-1204	Basic Electronics	4
12.	CCE-2305	Discrete Mathematics	3
13.	CCE-2306	Data Structures & Algorithms	4
14.	CCE-2307	Analog Electronics	4
15.	CCE-2408	Object Oriented Programming	3
16.	CCE-2409	Numerical Methods	2
17.	CCE-2410	Digital Logic Design	4
18.	CCE-2411	Operating System	3
19.	CCE-2412	Computer Architecture	3
20.	CCE-3513	Microprocessor & Assembly Language	3
21.	CCE-3514	Information Theory and Error Coding	3
22.	CCE-3515	Database System	3
23.	CCE-3516	Signals and Linear Systems	3
24.	CCE-3617	Computer Interfacing	3
25.	CCE-3618	Electronic Communications & Telephony	4
26.	CCE-3619	Electromagnetic Fields & Waves	3
27.	CCE-3620	Radio and Television Engineering	3
28.	CCE-3621	Electronic Commerce	2
29.	CCE-4800	Project / Thesis	4
30.	CCE-4722	Data Communications & Computer Networking	4
31.	CCE-4723	Microwave Engineering	3
32.	CCE-4724	Internet, Intranet & Extranet Applications	2
33.	CCE-4729	Industrial Training	1
34.	CCE-4830	Optical Fiber Communication	3
35.	CCE-4831	Cellular, Mobile & Satellite Communications	4
	Total	35 Courses	109

List of Elective Courses: 9 Credit Hours

Option- I (Any one course to be taken):

Sl.	Course Code	Course Title	Credit Hours
1.	CCE-4725	Digital Signal Processing	3
2.	CCE-4726	Digital System Design	3
3.	CCE-4727	Computer Graphics & Image Processing	3
4.	CCE-4728	Java Technology	3

Option- II (Any two courses to be taken):

Sl.	Course Code	Course Title	Credit Hours
1.	CCE-4832	Fault Tolerant Systems	3
2.	CCE-4833	Multimedia Technology & Applications	3
3.	CCE-4834	Simulation & Modeling	3
4.	CCE-4835	Remote Sensing Technology	3
5.	CCE-4836	Artificial Intelligence	3
6.	CCE-4837	VLSI Design	3
7.	CCE-4838	Broadband Communication Networks	3
8.	CCE-4839	Computer Vision & Robotics	3

Faculty of Administrative Sciences

Department of Business Administration

The department of Business Administration offers Four Year Bachelor Program of **Bachelor of Business Administration (BBA)**. To become a graduate in this field one has to complete **128 credit hours** between 6-12 semesters under an Open Credit Hour System.

All courses for this program are distributed as follows;

Sl.	Types of Courses	No. of Courses	Credit Hours
a	University Requirement Courses (URC)	13	16
b	Core Courses	36	108
c	Internship	1	4
	Total	54	128

The Breakup of the courses is as follows.

a. University Requirement Courses: 16 Credit Hours

Sl.	Course Code	Course Title	Credit Hours	Contact Hours
1.	URAL-1101	Elementary Arabic	1	3
2.	URAL-1202	Intermediate Arabic	1	3
3.	UREL-1103	Advanced English	2	3
4.	UREL-1204	Advanced English Writing	2	3
5.	URIS-1101	Islamic `Aqidah	1	1
6.	URIS-1203	Introduction to `Ibadah	1	1
7.	URIS-2303	Introduction to al- Qur'an and al-Sunnah	1	2
8.	URIS-2405	Introduction to Mu'amalah	1	1
9.	URIS-3505	Introduction to Islamic Political System	1	1
10.	URIS-3607	Biography of the Prophet (SAW)	2	2
11.	URIH-4701	A Survey of Islamic History	1	2
12.	URBS 4802	Bangladesh Studies	2	2
		Total	16	24

b. BBA Program Courses: (108 + 4 = 112 Credit Hours)

Sl.	Course Code	Course Title	Credit Hours
1	ACC-1101	Financial Accounting	3
2	ACC-1202	Advanced Accounting	3
3	ACC-2403	Cost Accounting	3
4	ACC-3604	Financial and Cost Auditing	3
5	ACC-4705	Managerial Accounting	3
6	ACC-4706	Tax and Zakat Accounting	3
7	COM-1201	Introduction to Computer	3
8	COM-2302	Computer Application in Business	3
9	COM-4703	Computer Programming in Business	3
10	ECON-1101	Microeconomics in Business	3
11	ECON-1202	Macroeconomic in Business	3
12	ECON-2403	Principles of Islamic Economics	3
13	BCOM-3501	Business Communication	3
14	FIN-2301	Financial Management	3

15	FIN-2402	Advanced Financial Management	3
16	FIN-3603	Investment Analysis	3
17	FIN-3604	Insurance Principles and Takaful Business	3
18	FIN-4705	Business Finance in Bangladesh	3
19	FIN-4806	Comparative Banking System	3
20	LAW-3501	Business Law	3
21	MATH-1101	Foundation of Mathematics	3
22	MATH-1202	Mathematics for Decision Making	3
23	MGT-1101	Principles of Management	3
24	MGT-2402	Advanced Management	3
25	MGT-3503	Organizational Behavior	3
26	MGT-3604	Production Management	3
27	MGT-4805	Industrial Relations	3
28	MGT-4806	Entrepreneurship Development	3
29	MGT-4807	Business Policy	3
30	MIS-3501	Management Information System	3
31	MKTG-2301	Marketing Principles	3
32	MKTG-4702	Export Marketing	3
33	MKTG-4803	Marketing Research	3
34	OPR-3501	Operation Research	3
35	STAT-2301	Business Statistics - I	3
36	STAT-2402	Business Statistics - II	3
		Total	108
37	INTP-4999	Internship	4

Faculty of Arts and Humanities

Department of English Language and Literature (ELL)

The department of **English Language and Literature** offers Four Year Bachelor Program of **Bachelor of Arts (Hons) in English Language and Literature**. To become a graduate in this field one has to complete **128 credit hours** between 6-12 semesters under an Open Credit Hour System.

All courses for this program are distributed as follows:

Sl.	Description	No. of Courses	Credit Hours
a.	University Requirement Courses (URC)	12	16
b.	Major Courses	38	112
c.	Viva Voce		0
	Total	50	128

(a) List of University Requirement Courses: 12 Courses, 16 Credits hours.

Sl.	Course Code	Course title	Credit Hours	Contact Hour
1.	URAL-1101	Elementary Arabic	1	3
2.	URAL-1202	Intermediate Arabic	1	3
3.	CSE-2301	Introduction to Computer	2	2
4.	CSE-2402	Computer Applications	3	3
5.	URIS-1101	Islamic Aqidah	1	1
6.	URIS-1203	Introduction to Ibadah	1	1
7.	URIS-2303	Introduction to al- Qur'an and al-Sunnah	1	2
8.	URIS-2405	Introduction to Mu'amalah	1	1
9.	URIS-3505	Introduction to Islamic Political System	1	1
10.	URIS-3607	Biography of the Prophet (Saw)	2	2
11.	URIH-4701	A Survey of Islamic History	1	2
12.	URBS 4802	Bangladesh Studies	2	2
	Total	12 courses	16	23

(b) List of Major courses: 38 courses, 112 Credits.

Sl.	Course Code	Course title	Credit Hours
1.	ENG-1101	Fundamentals of English.	2
2.	ENG-1102	Introduction to English Language	3
3.	ENG-1103	Socio -Political History of England - I	3
4.	ENG-1104	Introduction to the Studies of Literature - I	3
5.	ENG-1205	English Short Stories	3
6.	ENG-1206	History of Intellectual and Philosophical Ideas-I	3
7.	ENG-1207	Beginner's Writing	2
8.	ENG-1208	Socio-Political History of England - II	3
9.	ENG-1209	Introduction to the Studies of Literature - II	3
10.	ENG-2310	History of Intellectual and Philosophical Ideas-II	3
11.	ENG-2311	English Poetry from Anglo-Saxon period to the Renaissance	3
12.	ENG-2312	English Poetry - The Metaphysical Poets	3
13.	ENG-2313	Intermediate Writing.	3
14.	ENG-2314	Greek and Latin Classics in Translation	3
15.	ENG-2415	English Poetry - Epic & Satire.	3

16.	ENG-2416	English Drama - The Renaissance	3
17.	ENG-2417	English Prose - 17th Century	3
18.	ENG-2418	Advanced Writing	3
19.	ENG-3519	English Drama - Shakespeare	3
20.	ENG-3520	English Poetry - Romantic - I	3
21.	ENG-3521	English Prose - 18th & 19th Century	3
22.	ENG-3522	American Romantics	3
23.	ENG-3523	New Writing in English	3
24.	ENG-3624	English Poetry - Romantic - II	3
25.	ENG-3625	American Novels	3
26.	ENG-3626	English Drama - Jacobean and Restoration	3
27.	ENG-3627	English Novel - I	3
28.	ENG-3628	Modern Bengali Poetry in Translation	3
29.	ENG-4729	Modern English Poetry	3
30.	ENG-4730	English Novel -II	3
31.	ENG-4731	Afro-American literature	3
32.	ENG-4732	Selection from American Poetry.	3
33.	ENG-4733	English Literary Criticism	3
34.	ENG-4834	Modern English Novel	3
35.	ENG-4835	Modern English Drama	3
36.	ENG-3836	American Theatres	3
37.	ENG-3837	Critical Theories	3
38.	ENG-4838	English Language Teaching (ELT)	3
	Total	38 Courses	112

Name of the Executives

SL.	Name	Designation
1.	Professor Mohammad Ali	Vice-Chancellor
2.	Prof. Dr. Abu Bakr Rafique Ahmad	Pro Vice-Chancellor
3.	Mr. Shah Abdul Hannan	Chief -IIUC Dhaka Campus
4.	Prof. Dr. Muhammad Loqman	Treasurer
5.	Prof. Dr. Md. Nurul Islam	Registrar (in-charge)

Directors of the Divisions

Main Campus

SL.	Name	Designation
1.	Mr. Md. Solaiman Miah	Director, ACAD
2.	Mr. A.Z.M. Obaidullah	Director, STAD
3.	Mr. Md. Shahidullah Selim	Director (in-charge), PHRD
4.	Mr. Kazi Khairul Hoque	Director (in-charge) ACFD
5.	Mr. Md. Abdul Aziz	Senior Assistant Director LID

Dhaka Campus

SL.	Name	Designation
1.	Mr. Sekander Ali Khan	Deputy Director, ACFD
2.	Mr. Mohammad Imrul Karim	Sr. Assistant Director, PHRD
3.	Mr. M. Lutfar Rahman	Sr. Assistant Director, ACAD
4.	Mr. Kazi Shahadat Kabir	Sr. Assistant Director, STAD
5.	Mr. Md. Harunur Rashid	Assistant Director, LID

Faculty of Sharia'ah and Islamic Studies

List of Faculty Members

Department of Qur'anic Sciences and Islamic Studies

SL.	Name	SL.	Name
	Professor		Lecturer
01	Prof. Dr. Abu Bakr Rafique Ahmad	02	Mr. Mohammad Shafi Uddin
	Assistant Professor	03	Mr. M. Shaker Alam Shaoque
01	Mr. Md. Gias Uddin Talukder, Head, Dept. of QSIS	04	Mr. Mahmudul Hasan
02	Dr. A.S.M. Tariqul Islam	05	Mr. Md. Rashid
03	Dr. Muhammad Sirajuddin	06	Mr. Ahmad Fawzi Ibrahim
	Lecturer	07	Mr. Mostafa Mohammad Ali
01	Mr. Abul Kalam Azad (S.L. in U.K.)	08	Mr. Ali Mohammad Ibrahim Md. Atiah

Department of Daw'ah and Islamic Studies

SL.	Name	SL.	Name
	Professor		Lecturer
1.	Prof. Dr. Md. Abdul Munim al-Barri (Visiting) Dean, Faculty of Sharia' ah and Islamic Studies	1.	Mr. Md. Abdus Salam Azadi (S.L.in U.K.)
	Associate Professor	2.	Dr. Abu Jamal Md. Qutubul Islam Nu'mani
1.	Dr. Umar Abdul Aziz Hasan (Visiting)	3.	Mr. Md. Abdur Rahman (S.L in U.K.)
	Assistant Professor	4.	Mr. Kazi Deen Mohammad
1.	Mr. Md. Gias Uddin Hafiz (S.L. in Malaysia)	5.	Mr. Mohammad Harunur Rashid
2.	Mr. Md. Abu Reza Nadwi		

University Requirement Courses

Main Campus

SL.	Name
	Lecturer
01	Md. Enayet Ullah Patwary (Political Science)
02	Mr. B.M. Mofizur Rahman Al-Azhari (Islamic Studies)
03	Mr. Md. Shafiul Alam Bhuiyan (Islamic Studies)
04	Mr. H.M. Ataur Rahman Nadwi (Arabic Language)
05	Mr. Md. Nazmul Hoque (Arabic Language)

Dhaka Campus

	Lecturer		
1.	Mr. Md. Moazzam Hossain Khan (Arabic Language)	3.	Mr. Mhoammad Safiur Rahman (English Language)
2.	Mr. Md. Mokter Ahmad (Islamic Studies)	4.	Mrs. Selina Yasmin (English Language)

Faculty of Modern Sciences
Department of Computer Science and Engineering
 Main Campus

SL.	Name	SL.	Name
	Professor		Lecturer
1.	Prof. Dr. Md. Nurul Islam Dean, Faculty of Modern Sciences	9.	Mr. Hossain Ahmed (SL in South Korea)
	Assistant Professor	10.	Mohammad Sanaullah Chowdhury
1.	Mr. Md. Emdadul Haque, Head, Dept. of CSE	11.	Md. Hanif Seddique
2.	Mr. Md. Mijanur Rahman (S.L in Malaysia)	12.	Shaikh Shariful Habib
3.	Mr. Mohammed Safiullah	13.	Mr. Riyad Mahmud
4.	Mr. Md. Shamsul Alam	14.	Mr. Md. Rezaul Bashar
5.	Mr. A.N.M. Rezaul Karim	15.	Mr. Mohammad Mahadi Hassan
6.	Mr. Md. Sazzad Hossain	16.	Mr. Md. Monirul Islam
	Lecturer	17.	Mr. Mohammed Nizam Uddin
1.	Mr.Md. Azizur Rahman (SL in U.K.)	18.	Mr. Md. Abud Darda
2.	Mr.Md. Osiur Rahman	19.	Md. Moniem Ansary
3.	Mr. Abdur Razzak (SL in Canada)	20.	Mr. Md. Anwarul Azim
4.	Mr. Md. Enam Ali (SL in U.K.)	21.	Mr. Mayeen Uddin Khandaker
5.	Mr. Mohammad Shan-A-Khuda (SL in U.K.)	22.	Mr. Iftekhar Ahmad
6.	Mr. Mohammad Hanif	23.	Mr. Md. Abul Kalam Azad
7.	Mr. Sk. Jamal Uddin Ahmed (SL in Germany)	24.	Mr. Serajul Islam, Assistant Lecturer

Dhaka Campus

	Assistant Professor		Lecturer
1.	S.M. Kamruzzaman, Head in-charge, Dept. of CSE	7.	Mr. Md. Masumuzzaman Bhuiyan
	Lecturer	8.	Mr. Anisur Rahman
1.	Mr. Md. Moynul Hossain	9.	Mr. K.M. Mahbubush Salam
2.	Ms. Fouzia Ferdous	10.	Mr. Sazzad Hossien Chowdhury
3.	Mr. Mohammad Athar Uddin	11.	Mr. ASM Zillur Rahman
4.	Mr. Mohammad Tariqul Islam (SL in Malaysia)	12.	Mr. Ferdous Ahmed Sohel
5.	Mr. Mohammed Ikbāl Kabir	13.	Mr. Mohammad Khairul Hasan
6.	Ms. Rezwana Kursia	14.	Mr. Md. Nadir Hasan
		15.	Mst. Shahnaj Parvin

Department of Computer and Communication Engineering
 Main Campus

	Assistant Professor		Lecturer
1.	Mr. Md. Badiuzzaman, Head, Dept. of CCE	4.	Mr. Mohammed Aman Ullah
	Lecturer	5.	Mr. Mohammad Ali Haider
1.	Mr. Mohammad Anisul Karim	6.	Mr. Razu Ahmed
2.	Mr. Mohammad Shahidullah	7.	Mr. Chy. Md.Masud Hasan (S.L in USA)
3.	Mr. Md. Abdur Rahim	8.	Mr. Md. Anisur Rahman (S.L in Canada)

Faculty of Administrative Sciences

Department of Business Administration

Main Campus

SL.	Name	SL.	Name
	Professor		Lecturer
1.	Prof. Dr. Harunur Rashid, Dean, Faculty of Administrative Sciences & Head, DBA	3.	Mr. Muhammad Mahbubur Rahman
2.	Prof. Dr. Muhammad Loqman	4.	Mr. Mohammad Hasmat Ali
	Assistant Professor	5.	Mr. Abdul Hamid Chowdhury
1.	Mr. Farid Ahammad Sobhani	6.	Mr. Md. Bakhtiar Rana
2.	Mr. Md. Shamsul Karim	7.	Mrs. Salma Ahmed
	Lecturer		Assistant Lecturer
1.	Mr. Md. Golam Mohiuddin	1.	Mr. Atiqur Rahman (S.L. in USA)
2.	Mr. S. M. Anisul Hoque (S.L. in U.K.)	2.	Mr. Mohammed Yasir Rabbi
		3.	Mr. Sultan Ahmed

Dhaka Campus

SL.	Name	SL.	Name
	Professor		Lecturer
1.	Prof. Sirajuddaula Shaheen, Head, DBA	4.	Mr. Quamrul Islam
*	Prof. Dr. Shamsul Hoque, Advisor - Bussiness Program	5.	Mr. Nur Hossain Md. Ariful Azim
	Assistant Professor	6.	Mr. Md. Motaharul Islam
1.	Mr. M. Rezaul Hoque	7.	Mr. Md. Rafiqul Islam Chy
	Lecturer	8.	Mr. Mohammad Asraf Uddin
1.	Mr. Md. Saifuddin Khondaker	9.	Mrs. Tahmina Khatoon
2.	Mr. Abdullah Md. Noman (S.L. in U.K.)	10.	Mr. Shariful Islam
3.	Mr. Mohammad Amirul Azam		
*	Mr. Shafiqur Rahman, Co-ordinator, EMBA Program & Member Secretary, G.C		

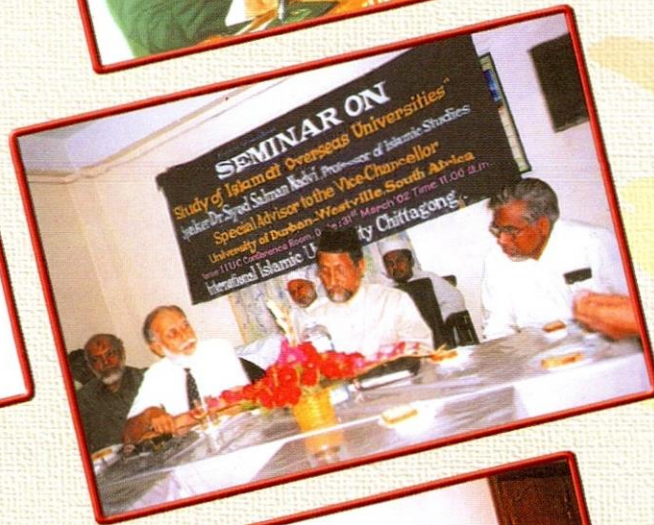
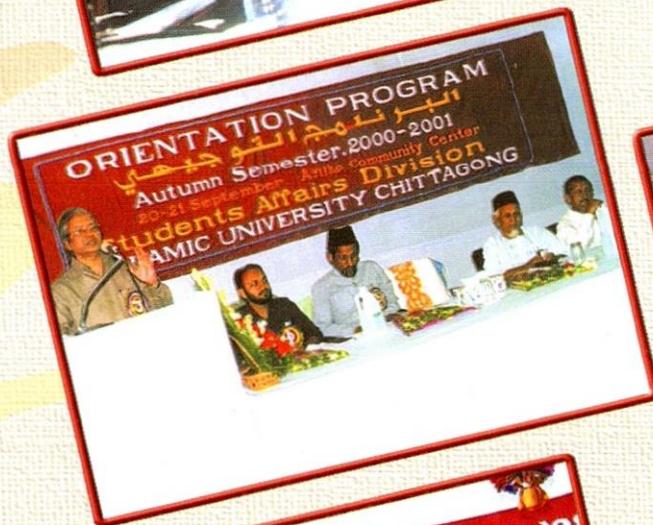
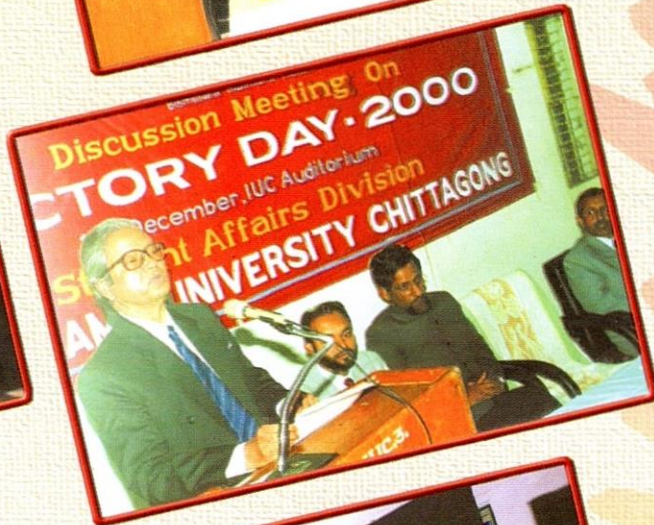
Faculty of Arts and Humanities

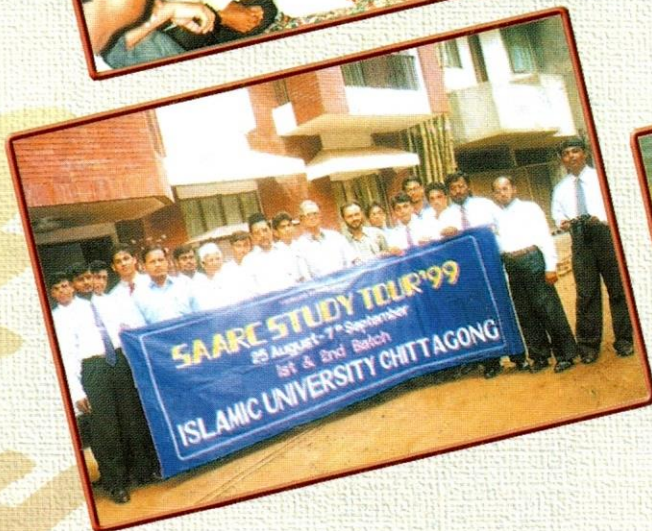
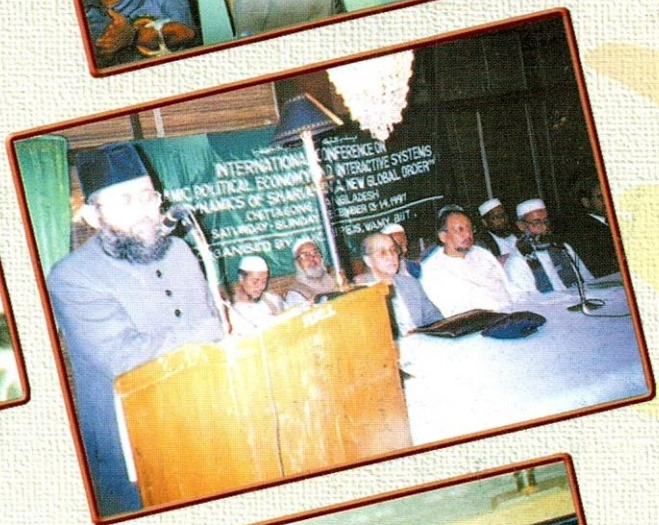
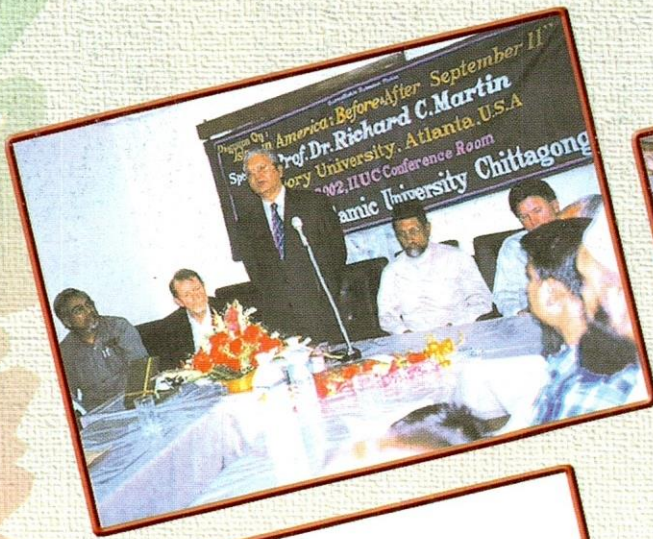
Department of English Language and Literature

Main Campus

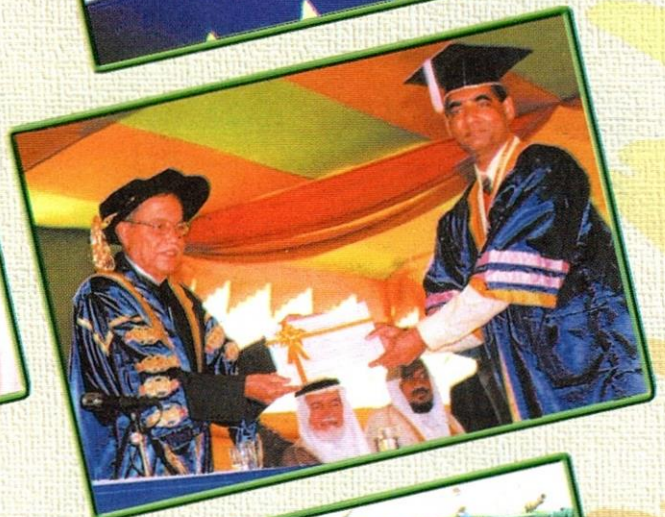
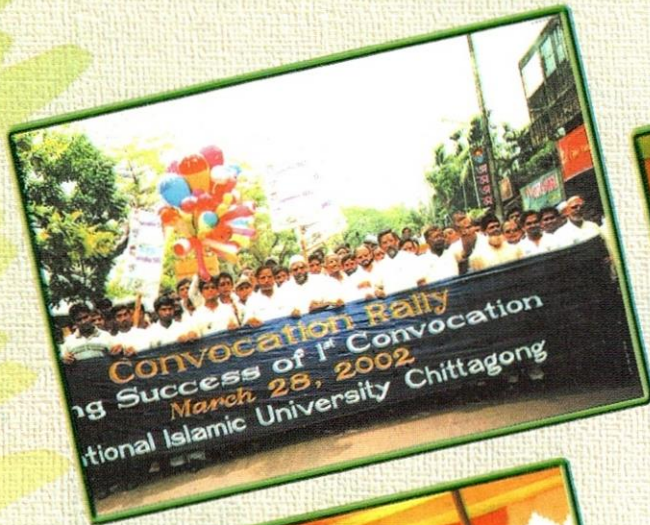
SL.	Name	SL.	Name
	Lecturer		Lecturer
1.	Mr. Mohd. Yasin Sharif, Head in- charge, Dept. of ELL	7.	Mr. Md. Eftekhar Uddin
2.	Mr. Muhammad Riaz Mahmud	8.	Mr. Shah Mohammad Sanaul Karim
3.	Mrs. Salma Haque	9.	Miss Sanzida Tasmeen Khan Chowdhury
4.	Mr. Mohammed Humayun Kabir	10.	Mr. Md. Abdul Mannan
5.	Mrs. Rehnuma Bint Anis	11.	Mr. Mohammed Sarwar Alam
6.	Mr. Sajjadul Karim		

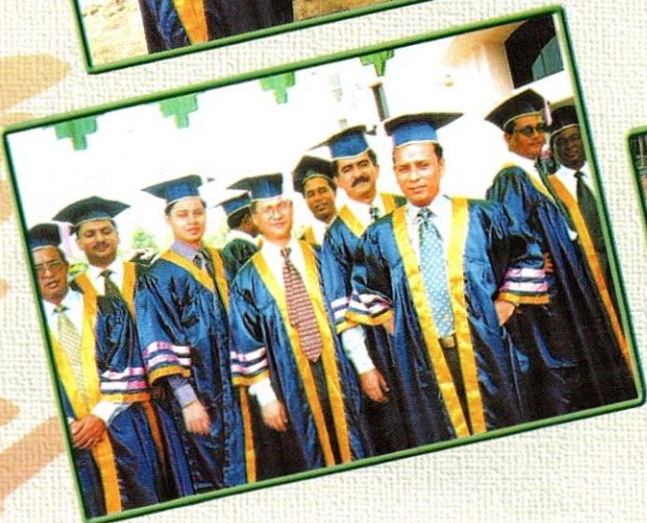
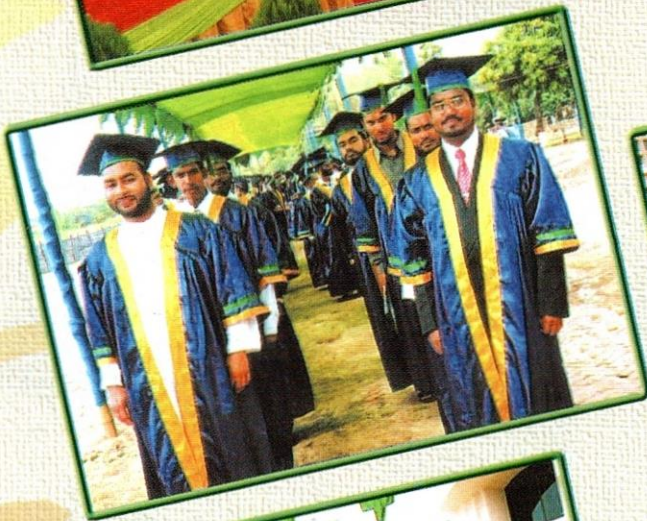
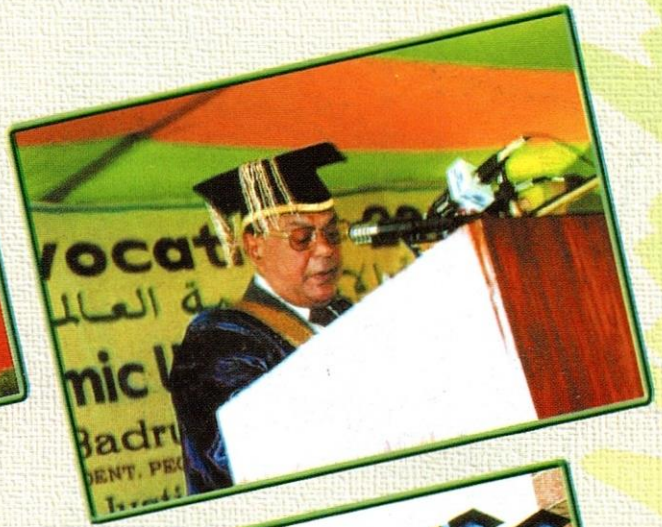
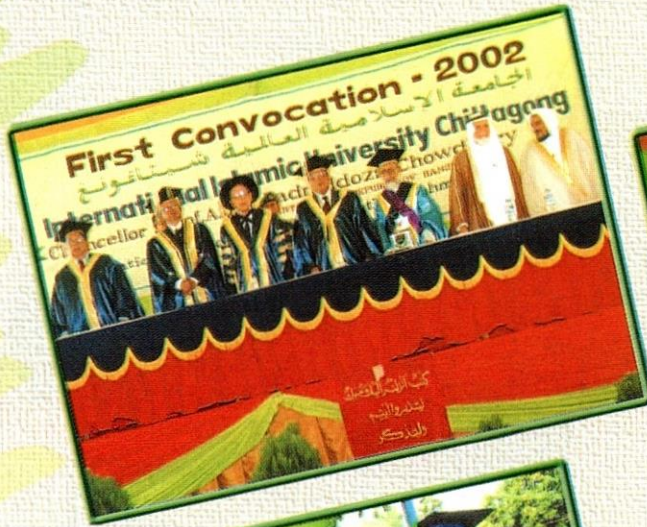
University. Cultural & STAD Activities



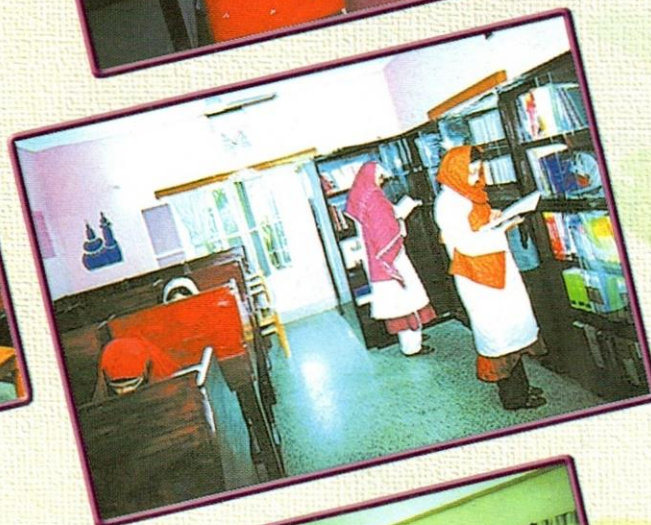
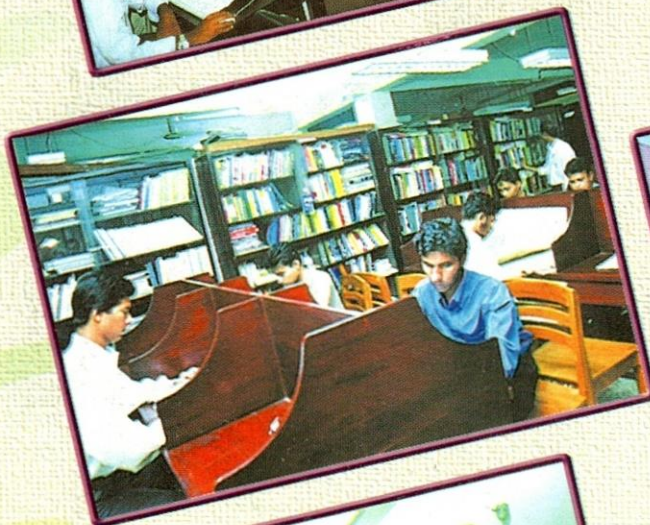
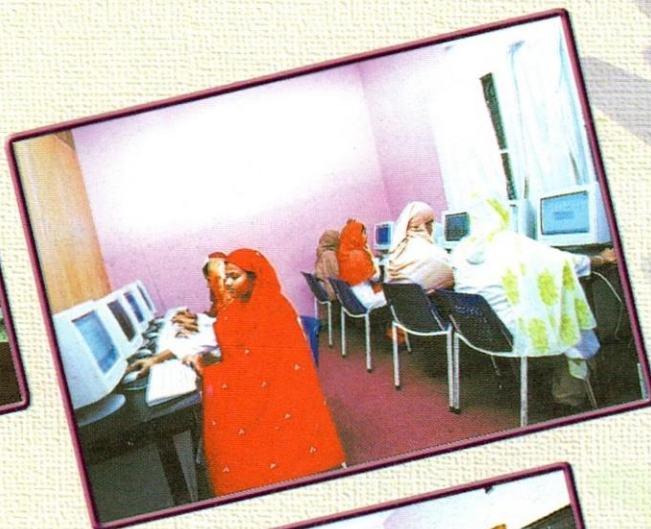
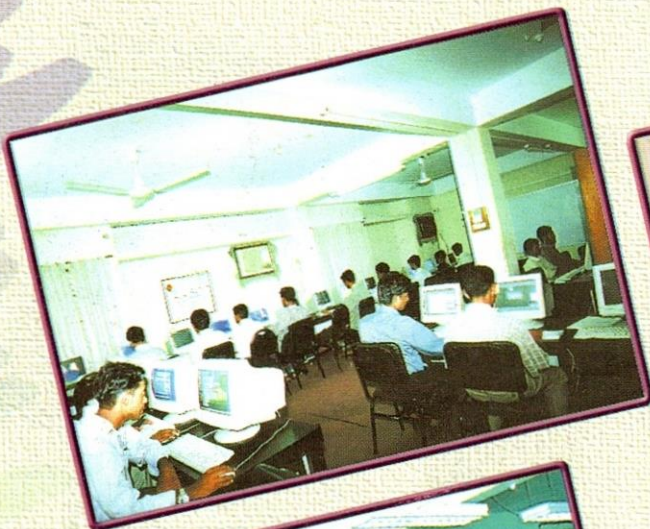


1st Convocation & Campus Inauguration





Service Centre. Lab & Library





Chittagong City Campus (Academic Building 1&2)



IIUC Female Campus (Chittagong)

IIUC Dhaka Campus

Permanent Campus

Kumira, Chittagong

Chittagong City Campus

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